

MAHTOMEDI PARKS COMMISSION AGENDA
FEBRUARY 21, 2018
at
PUBLIC WORKS FACILITY
6:30 p.m.

- | | | |
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| 1. | CALL TO ORDER | 6:30 |
| 2. | APPROVAL OF AGENDA | |
| 3. | APPROVAL OF MINUTES – January 17, 2018 Commission Meeting Minutes | |
| 4. | STAFF REPORTS | |
| 5. | OPEN FORUM | 6:40 |
| 6. | NEW BUSINESS
None | 6:45 |
| 7. | UNFINISHED BUSINESS
a. Wrap Up – 2018 Skating Party
b. Update – Lake Links Trail
c. Update – Parks & Open Space Plan – Reminder joint parks/city council workshop 2/26 | |
| 8. | ADJOURNMENT | 7:30 |
| 9. | NEXT COMMISSION MEETING – Wednesday, March 21, 2018 | |

TO: Chair Jeff Charlesworth
Members of the Parks Commission

FROM: Bob Goebel, Public Works Director
Jeannie Novak, PW Office Assistant

DATE: February 15, 2018

SUBJECT: PARKS COMMISSION MEETING OF FEBRUARY 21, 2018

A regular meeting of the Mahtomedi Parks Commission will be held on Wednesday, February 21, 2018 At 6:30 p.m. at the Public Works Facility. Please contact Jeannie Novak or myself if you will not be able to attend this meeting. The following items are in order for consideration at that time.

APPROVAL OF AGENDA

The agenda, as presented or modified, is in order for approval by the Commission.

APPROVAL OF MINUTES

The minutes of the January 17, 2018 Park Commission meeting are attached for your review. These minutes, as presented or modified, are in order for adoption by the Commission.

STAFF REPORTS

OPEN FORUM

Commission members wishing to address items not on the agenda or suggest items for future discussion may do so at this time.

NEW BUSINESS

- a. Recycling Organics

UNFINISHED BUSINESS

- a. Wrap Up – 2018 Skating Party
- b. Update – Lake Links Trail
- c. Update – Parks & Open Space Plan – Reminder for joint parks/city council workshop on February 26th @ 5:30 pm at Public Works

ADJOURNMENT

The meeting will adjourn at or about 7:30 p.m.

NEXT COMMISSION MEETING

The next meeting of the Park Commission will be held on Wednesday, March 21, 2018 at 6:30 p.m. at the Public Works Facility

Bob Goebel, Public Works Director

**MAHTOMEDI PARKS COMMISSION
MINUTES
JANUARY 17, 2018**

A Park Commission meeting was held on Wednesday, January 17, 2018 at 6:30 p.m. at the Public Works Facility.

Present were Commissioners: Chair Charlesworth, Vice Chair Eldredge, Commissioner Fischer and Commissioner Metz

Also present were: PW Director, Bob Goebel; PW Office Asst., Jeannie Novak; Council Liaison, Tim Deans; Community Ed. Director, Cathy Wyland; City Administrator, Scott Neilson and WSB City Engineer, John Sachi;

Absent: Commissioner Lindberg

AGENDA

Upon motion by, Commissioner Fischer; seconded by, Commissioner Metz all members voting in favor, the agenda was approved as presented.

MINUTES

Upon motion by Commissioner Metz, seconded by Vice Chair Eldredge, all members voting in favor, the November 15, 2017 Park Commission meeting minutes were approved as presented.

STAFF REPORTS

Director Goebel gave a brief update on current public works activities. He stated that he has done some research on the floating boardwalk at Katherine Abbott Park and there is a possibility of us purchasing the products and building it in-house and public works installs it. American Muscle out of Pennsylvania quoted \$72,000 installed or \$59,000 to buy the products. He also stated that we've received a lot of compliments on how beautiful the retaining walls are. This was a first for GL Contracting and they did a great job.

WSB City Engineer, John Sachi informed the Commission members that our trails are going to be evaluated that will give each trail a rating, similar to what is already done to the roads. It is called OCI or Overall Condition Index program, this will help in determining what maintenance the trails will need in the future such as paving, fog sealing, etc....Echo Lake will probably be the first trails done.

Vice Chair Eldredge asked if the trail on Gosiwin, that has been landscaped and a privacy fence added was private or City property. Director Goebel stated that the landscaping and fence are on private property. He also stated the portion of Gosiwin trail that floods will be part of a project that will lower the swail 1 1/2' to address the emergency overflow there.

Commissioner Fischer asked if a playground in the Wildwood Cove development was supposed to be put in as part of the developers' agreement. Director Goebel informed the Commission that only a trail was part of the agreement.

OPEN FORUM

Community Ed Director, Cathy Wyland informed the group that the Winter/Spring brochure is complete and available. She also stated that the school district is facing a \$1 million dollar deficit. The budget is balanced for this year but not for next year. They are looking at a few different things such as staff cuts, early retirement offers. The operating levy is 15% of the budget and will probably be on the ballot in November asking voters to renew. She also stated the current superintendent is retiring at the end of this school year and their new Business Director is very sharp and well liked.

NEW BUSINESS

a. Expansion of the Storm Water Pond in Glendale Park

WSB City Engineer, John Sachi held a lengthy discussion regarding the expansion of the storm water pond in Glendale Park. Glendale Park is classified as a neighborhood park and green space, it's not a large park, no level green space, possibly a picnic table and or a fire pit could be a nice place to gather. As of the January 16th City Council meeting this item has been tabled. (See attached documents for expansion details)

UNFINISHED BUSINESS

a. Update – 2018 Skating Party – Sunday, January 21st (back up date Sunday, January 28th)

Chair Charlesworth stated that it should be a nice day with a good turnout, the hayride is all set to go with funds from the Lion's Club. Commissioner Metz will take care of the pizza and hot dogs from Dominoes and Dairy Queen. Coffee will be donated by Ox and Crow.

b. Update – Lake Links Trail - Open House was held 1/10/18

WSB City Engineer, John Sachi informed the commission that the open house was well attended and that the concept drawings will be at City Hall for anyone who would like to look at the available options for the trail. The Lake Links committee is preparing to go to the Legislature again for more money.

c. Update – Candace Amberg, WSB - Comprehensive Plan and Parks & Open Space Plan

City Administrator Nielson asked the Commission members if Feb. 26th or 28th would work for a joint council, park commission work session to wrap up the Parks Chapter of the Parks & Open Space Plan. Most members agreed that either date would work, Mr. Neilson added that they would need a quorum at the work session.

NEXT PARK COMMISSION MEETING

The next Park Commission meeting will be held on Wednesday, February 21, 2018 at 6:30 p.m. at the Public Works Facility.

ADJOURNMENT

Upon motion by, Vice Chair Eldredge, seconded by, Commissioner Fischer, all members voting in favor, the meeting adjourned at 7:45 p.m.

Respectfully Submitted by:

Jeannie Novak

Jeannie Novak, PW Office Asst.