

MAHTOMEDI PARKS COMMISSION AGENDA
SEPTEMBER 19, 2018
at
PUBLIC WORKS FACILITY
6:30 p.m.

1. **CALL TO ORDER** 6:30
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES** – July 18, 2018 Commission Meeting Minutes
4. **STAFF REPORTS**
5. **OPEN FORUM** 6:40
6. **NEW BUSINESS** 6:45
None
7. **UNFINISHED BUSINESS**
 - a. Update - Memorial Park Benches, Picnic Tables and Pavers
 - b. Update - 5 Year Parks Capital Improvement Plan
 - c. Update - Lake Links Trail
 - d. Update – Katherine Abbott Invasives
 - e. Update - Emerald Ash Borer
8. **ADJOURNMENT** 7:30
9. **NEXT COMMISSION MEETING** – Wednesday, October 17, 2018

TO: Chair Jeff Charlesworth
Members of the Parks Commission

FROM: Bob Goebel, Public Works Director
Jeannie Novak, PW Office Assistant

DATE: September 13, 2018

SUBJECT: PARKS COMMISSION MEETING OF SEPTEMBER 19, 2018

A regular meeting of the Mahtomedi Parks Commission will be held on Wednesday, September 19, 2018 at 6:30 p.m. at the Public Works Facility. Please contact Jeannie Novak or myself if you will not be able to attend this meeting. The following items are in order for consideration at that time.

APPROVAL OF AGENDA

The agenda, as presented or modified, is in order for approval by the Commission.

APPROVAL OF MINUTES

The minutes of the July 18, 2018 Park Commission meeting are attached for your review. These minutes, as presented or modified, are in order for adoption by the Commission.

STAFF REPORTS

OPEN FORUM

Commission members wishing to address items not on the agenda or suggest items for future discussion may do so at this time.

NEW BUSINESS

- a. None

UNFINISHED BUSINESS

- a. Update - Memorial Park Benches, Picnic Tables and Pavers
- b. Update - 5 Year Parks Capital Improvement Plan
- c. Update - Lake Links Trail
- d. Update - Katherine Abbott Invasives
- e. Update - Emerald Ash Borer

ADJOURNMENT

The meeting will adjourn at or about 7:30 p.m.

NEXT COMMISSION MEETING

The next meeting of the Park Commission will be held on Wednesday, October 17, 2018 at 6:30 p.m. at the Public Works Facility

Bob Goebel, Public Works Director

MAHTOMEDI PARKS COMMISSION
MINUTES
July 18, 2018

A Park Commission meeting was held on Wednesday, July 18, 2018 at 6:30 p.m. at Public Works.

Present were Commissioners: Chair Charlesworth, Vice Chair Eldredge, Commissioner Metz and Commissioner Lindberg

Also present were: PW Director, Bob Goebel; PW Office Asst., Jeannie Novak; Community Ed. Director, Cathy Wyland; Council Liaison, Tim Deans; City Administrator, Scott Neilson and Finance Director, Scott Schaefer

Absent: Commissioner Fischer

AGENDA

Upon motion by, Vice Chair Eldredge; seconded by, Commissioner Metz all members voting in favor, the agenda was approved as presented.

MINUTES

Upon motion by Commissioner Metz, seconded by Commissioner Lindberg, all members voting in favor, the May 16, 2018 Park Commission meeting minutes were approved as presented.

STAFF REPORTS

Director Goebel gave a brief update on current public works activities. He stated that the crew has been very busy catching up on mowing, fertilizing and weed control in the parks. It's been a busy summer in general with 3 large construction projects going on also. The sewer lining is complete. The historic district project will be final graded next week and paved the following week. Hickory project concrete sidewalks are done, public works will be responsible for plowing them and Hickory will be paved the week after next. Quail St. and Laurel are paved and should be re-opening tomorrow. All 3 projects should be complete in August. A letter to residents for Phase 4 of the Historic District improvements have been sent and the process has begun for the 2020 project. Public Works is finally getting caught up in all the parks, the dock had to be raised at Mahtomedi beach as the lake levels have risen. Councilmember Wolgamot is working diligently with WSB on plans and specs for the Lake Links Trail. The Archeological study on Streetcar Trail is complete/

OPEN FORUM

Vice Chair Eldredge asked about the status of the floating boardwalk in Katherine Abbott Park, Director Goebel stated that he is checking in to available grants and that there is also the possibility of Federal grant money. For now there will be fencing and picnic tables on either end to make it more safe usable.

Council Liaison Deans stated that some buckthorn is coming back in Katherine Abbott Park, Director Goebel said the City has a contract with Great River Greening and they will be coming back to clear it out.

OPEN FORUM con't.

Community Ed Director, Cathy Wyland informed the group that the Zephyr wind project stats are online and that they use it, it works and generates power. She also wanted to thank the City and Public Works ahead of time for their involvement with the Big Truck Extravaganza which will be held on Tuesday, August 21st. A snowplow, Zamboni & fire truck will be present and ice cream and pizza will be available also. Community Ed is in the process of putting together the fall brochure and verified that the Skating Party will be held on Sunday, January 13, 2019, back up date will be Sunday, January 27, 2019. Mahtomedi's new superintendent & athletic director have both started and are doing a great job so far. She also states that the districts operating levy will be on the ballot in November.

Chair Charlesworth stated that Veterans Memorial Park looks awesome and as good as it's ever been.

NEW BUSINESS

a. Fed Ex – Dog Park

Director Goebel has been in contact with the new person in charge, he is familiar with the project and stated that Fed Ex wants to do a community project.

b. Veterans Memorial Park – Pavers

Director Goebel informed the group that he has been doing some research on a Help Pave the Way program using large brick memorial pavers for the path. Possibly coordinate with Legion and/or Greater WBL Area Foundation for help organizing the program. Also, possibly include memorial tables and benches.

c. 5 Year Parks Plan – Power Point Presentation

Director Goebel gave a very detailed power point presentation (see attached) regarding the needs and improvements in all the city parks. City Administrator Neilson and Finance Director Schaefer explained the parks budget process and the Capital Improvement Plan process and would like to create a separate 5 Year CIP for parks only as a way to get more funds into the parks budget so all the needs can be addressed sooner than later. The Commission members held a lengthy discussion and agreed that a separate parks CIP is a great idea.

Upon motion by, Commissioner Metz; seconded by, Commissioner Lindberg all members voting in favor to follow the recommendations by City Administrator Neilson, Finance Director Schaefer and PW Director Goebel to start the process of a 5 Year CIP for the City parks.

UNFINISHED BUSINESS

a. None

NEXT PARK COMMISSION MEETING

The next Park Commission meeting will be held on Wednesday, August 15, 2018 at 6:30 p.m. at the Public Works Facility.

ADJOURNMENT

Upon motion by, Commissioner Metz, seconded by, Commissioner Lindberg, all members voting in favor, the meeting adjourned at 8:30 p.m.

Respectfully Submitted by:

Jeannie Novak

Jeannie Novak, PW Office Asst.