

**MAHTOMEDI CITY COUNCIL  
MINUTES  
AUGUST 6, 2018**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Timothy Deans, Richard Brainerd, Jeff Ledermann, and Steve Wolgamot in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineers John Sachi and Nick Guilliams, Public Works Director Bob Goebel, Fire Chief Terry Fischer, and Account Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

Council member Brainerd moved and Council member Deans seconded the motion to approve the agenda as presented. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE JULY 17, 2018 CITY COUNCIL MEETING MINUTES**

Council member Deans moved and Council member Ledermann seconded the motion to approve the July 17, 2018 regular City Council meeting minutes as presented. The motion was unanimously approved.

4. **PRESENTATIONS-None**
5. **DISCUSSION FROM THE AUDIENCE – None**
6. **CONSENT AGENDA**

Council member Brainerd moved and Council member Wolgamot seconded the motion to approve the Consent Agenda as presented. The motion was unanimously approved.

- a. **APPROVAL-Assessment Appeal Waiver Agreement for Retaining Wall Replacement Benefitting 90 Halcyon Lane for PID #29.030.21.32.0017.**

The Assessment Appeal Waiver Agreement for the retaining wall replacement benefitting 90 Halcyon Lane for PID #29.030.21.32.0017 was approved.

- b. **APPROVAL-Engineering Services Agreement with Barr Engineering for Glenmar Area Storm Drainage Improvements.**

The Engineering Services Agreement with Barr Engineering for the Glenmar Area Storm Drainage Improvements was approved.

**6. CONSENT AGENDA-Continued.**

**c. APPROVAL- Schedule Joint Finance Commission and City Council Work Session for August 21, 2018 at 5:15 p.m.**

The joint Finance Commission/City Council work session scheduled for August 21, 2018 at 5:15 p.m. was approved.

**7. PUBLIC HEARINGS-None**

**8. STAFF REPORTS**

**8a. DISCUSSION-Feasibility Study for Bevins, Bichner, Talahi Utility Extension.**

City Engineer Sachi reviewed the Bevins, Bichner & Talahi Utility Extension Feasibility Presentation. He said the city was petitioned by 12 residents in this area for this potential project. He explained the project area includes, Bevins Lane, Bichner Lane, Talahi Drive and a small portion of Warner Avenue South. He said the project scope consists of replacing existing road surfaces, extending sanitary sewer, extending watermain and an option for looping a watermain through Katherine Abbott Park.

He stated special assessments are proposed for properties receiving benefit from the proposed improvements. He said 100% of the improvement costs will be assessed to the benefitting property owners per current City policy. He said all of the assessed costs may be paid within 30 days of the assessment hearing or costs will be assessed over a 15-year period. The interest rate for the assessment will be determined at the time of the bond sale and senior citizen/disabled person's deferrals are available. The assessments will be considered at a separate hearing.

He said the total project cost is estimated at \$1,433,000. He said there are three assessable city lots that have been included in the assessments. He is suggesting the city get a benefit appraisal completed in this area to determine what the maximum benefit will be. He stated there are several options the city could consider to participate with this project. The city could loop the watermain through Katherine Abbott Park, which he suggests we do as it will improve water service to this area and reduce the assessment cost by \$3,000 per lot. The city could purchase the grinder pump and forcemain system, this would reduce the assessments by \$2,100 per lot, The city could participate in the costs of reconstructing the roadway surfaces. With a 50% participation, this would reduce the assessments by \$7,900 per lot. All reductions results in assessments of \$27,000 per lot.

**8a. Continued**

Engineer Sachi said the next steps are to either call for a public hearing or request the benefit appraisals and call for a public hearing once those have been received. The city then could then open bids in the winter of 2018 or 2019 and construction would begin in summer 2019 or 2020.

Mayor Marshall said if we go ahead with this project, he would like the watermain looping through Katherine Abbott to be included.

Council member Brainerd asked if this project is included in the CIP.

City Administrator Neilson said it is not included in the CIP; however, the city will be bonding in 2020 for the Historic District Phase 4 project. We would have to talk about how to fund in 2019.

Council member Brainerd asked if it was worth it to complete an appraisal for \$5,000-\$10,000 if the city does not participate in the project.

Engineer Sachi said his advice is to get the appraisal because we can use it elsewhere in the city.

Council member Wolgamot said he thinks we should get the appraisal and go from there.

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve staff requesting a benefit appraisal for the Bevins Lane, Bichner Lane and Talahi Drive Utility Extension Project. The motion was unanimously approved.

**8b. CONSIDER APPROVAL-Council Liaison Appointments**

Administrator Neilson said during the strategic planning session held earlier this year one of the top priorities discussed is to collaborate with neighboring communities and partners on issues of mutual interest and development. The City Council discussed designating members to the different governmental units to strengthen working relationships.

City Council member Brainerd moved and Mayor Marshall seconded the motion to appoint the following City Council members to the different governmental units. The motion was unanimously approved.

City of Willernie – Council member Steve Wolgamot  
City of Dellwood – Council member Tim Deans  
City of Grant- Mayor Jud Marshall

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**8b. Continued.**

City of White Bear Lake – Mayor Jud Marshall and City Administrator Neilson  
City of Birchwood Village – Council member Steve Wolgamot  
City of Pine Springs – Council member Jeff Ledermann  
Century College- Council member Richard Brainerd  
Mahtomedi School District – Mayor Jud Marshall  
Washington County – Mayor Jud Marshall and City Administrator Neilson

City Council member Deans said he requested these appointments be made annually at the beginning of the year when the other appointments are made.

**8c. CONSIDER APPROVAL-Bill List**

Council member Wolgamot moved and Council member Deans seconded the motion to approve the bills as presented. The motion was unanimously approved.

**9. REPORT FROM THE CITY ADMINISTRATOR**

City Administrator Neilson said there are 11 events scheduled for National Night Out. He said the pavement management program and the Hwy 244 reports are completed. He would like to schedule a work session on August 28<sup>th</sup> to discuss these reports. He would like the Council to get back to him if this date works.

Engineer Guilliams provided an update on the current projects in the City of Mahtomedi.

**10. COMMENTS FROM THE CITY COUNCIL**

City Council member Wolgamot suggested the city look at putting hanging flower baskets along our downtown area to spruce it up a bit.

City Council member Brainerd said the city should look at putting money in the budget for 2019 to handle this.

City Council member Ledermann said the Solar United Neighbors have 20 participants now and should be moving forward soon.

**11. CLOSED SESSION – None Scheduled**

**12. ADJOURNMENT**

Council member Brainerd moved and Council member Wolgamot seconded the motion to adjourn the meeting at 8:25 p.m. The motion was unanimously approved.

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**ATTESTED:**

**APPROVED:**

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**JERENE ROGERS, ACCOUNT CLERK**

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**JUD MARSHALL, MAYOR**