

**MAHTOMEDI CITY COUNCIL  
MINUTES  
JANUARY 2, 2018**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Timothy Deans, Richard Brainerd and Jeff Ledermann in attendance. Council member Steve Wolgamot was absent with prior notice. City Administrator Scott Neilson, City Attorney Jay Karlovich, City Engineer John Sachi and City Clerk Mary Solie were also in attendance.

**OATH OF OFFICE**

City Attorney Jay Karlovich administered the Oath of Office to Council member Jeff Ledermann who was elected to a four-year term on November 7<sup>th</sup>, 2017.

**CONSIDER APPROVAL OF AGENDA**

Council member Deans moved and Council member Brainerd seconded the motion to approve the agenda as presented. The motion was unanimously approved.

**CONSIDER APPROVAL OF CITY COUNCIL MEETING MINUTES**

Council member Brainerd moved and Council member Deans seconded the motion to approve the minutes as presented. The motion was unanimously approved.

- 4. PRESENTATIONS-None**
- 5. DISCUSSION FROM THE AUDIENCE**

There was no discussion from the audience.

- 6. CONSENT AGENDA-None**
- 7. PUBLIC HEARINGS-None**
- 8. STAFF REPORTS**
- 8a. CONSIDER APPROVAL-Bill List**

Council member Deans moved and Council member Brainerd seconded the motion to approve the bills as presented. The motion was unanimously approved.

9. ORGANIZATIONAL BUSINESS

9a. APPOINTMENTS– Council President, Liaisons to Finance, Parks and Planning, Environmental Commissions, Law Enforcement Services, and Personnel Committee.

Mayor Marshall said that in January of each year, the City Council makes a number of annual appointments, one of which is for Council President. The main responsibility of the Council President is to chair Council meetings when the Mayor is unable to do so. Mayor Marshall moved and Council member Ledermann seconded the motion to approve the annual appointments outlined below. The motion was approved.

City Council President-**Richard Brainerd**

Finance Commission Liaison-**Richard Brainerd**

Parks Commission Liaison-**Tim Deans**

Planning Commission Liaison-**Jud Marshall**

Personnel Committee-**Richard Brainerd and Steve Wolgamot**

Environmental Commission-**Jeff Ledermann**

Law Enforcement Services-**Richard Brainerd**

9b. APPOINTMENTS – Consultants – Accounting/Auditor, Assessor, Attorney, Engineer, Fiscal Consultant and Planner

Council member Deans moved and Council member Ledermann seconded the motion to appoint the consultants as outlined below. It was recommended that the following language be included as a part of the motion for the aforementioned consultant positions:

These individuals or firms, hereby appointed to be consultants for the City for 2018, are deemed to be independent contractors for the purposes of this appointment and shall be entitled to none of the benefits usually accorded regular City employees, including but not limited to severance pay, health and welfare, insurance benefits, retirement credits, worker's compensation coverage, or any other similar rights or benefits that would apply to present City employees.

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**9b. Continued.**

The City's consultants in 2018 are:

Accounting/Auditor – CliftonLarsonAllen  
Assessor – Washington County  
City Attorney/General Council – LeVander, Gillen & Miller, P.A.  
City Attorney/Prosecuting – Eckberg Lammers Briggs Wolff & Vierling  
Engineer – WSB& Associates-John Sachi  
Fiscal Consultant – Ehlers and Associates  
Planner – WSB & Associates-Erin Perdu

**9c. SCHEDULE 2017 Regular City Council Meetings**

The City Council currently meets on the first and third Tuesdays of each month, 7:00 p.m. at City Hall. Council member Brainerd moved and Council member Deans seconded the motion to approve the following schedule for 2018. The motion was unanimously approved.

January	Tuesday, January 2 Tuesday, January 16
February	Tuesday, February 6 Tuesday, February 20
March	Tuesday, March 6 Tuesday, March 20
April	Tuesday, April 3 Tuesday, April 17
May	Tuesday, May 1 Tuesday, May 15
June	Tuesday, June 5 Tuesday, June 19
July	Tuesday, July 3 Tuesday, July 17
August	Monday, August 6**

Tuesday, August 21

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**9c. Continued.**

September	Tuesday, September 4 Tuesday, September 18
October	Tuesday, October 2 Tuesday, October 16
November	Monday, November 5** Tuesday, November 20
December	Tuesday, December 4 Tuesday, December 18

**\*\*Tuesday, August 7, 2018 is National Night Out**

**\*\*Tuesday, November 6, 2018 is Election Day**

**9d. DESIGNATION – Official Newspaper**

Council member Brainerd moved and Council member Deans seconded the motion to designate the White Bear Press as the City's official newspaper for 2018. The motion was unanimously approved.

**9e. DESIGNATION – Depositories**

Council member Deans moved and Council member Ledermann seconded the motion to designate the depositories outlined below and authorize the City Administrator and Finance Director to use others that are consistent with State Law.

- Wells Fargo Advisors, Minneapolis, MN
- 4M Fund (PMA Financial Network, Inc), Naperville, IL
- US Bank (4M Fund)
- CitiGroup Global Markets; Morgan Staley/Smith Barney, Minneapolis, MN
- Ehlers Investment Partners, Minneapolis, MN
- Oppenheimer, Minneapolis, MN
- Citizens Community Federal
- First International Bank & Trust
- Peoples Bank Midwest

**9f. AUTHORIZATION – Advertisement for Openings on Advisory Commissions**

Council member Brainerd moved and Council member Ledermann seconded the motion to advertise for the openings on the advisory commissions. The motion was unanimously approved.

**9g. APPROVAL – Standing Rules of Procedure**

Council member Deans moved and Council member Ledermann seconded the motion to approve the Standing Rules of Procedure. The motion was unanimously approved.

**10. REPORT FROM THE CITY ADMINISTRATOR**

Administrator Neilson said the Board of Equalization Training is online and council members need to complete it before the meeting in April.

There will be an open house on January 10<sup>th</sup> at the District Ed Center for the Lake Links Trail.

Hillcrest Animal Hospital is no longer providing impound services for animals picked up in Mahtomedi. A new site will need to be found.

**11. COMMENTS FROM THE CITY COUNCIL**

Jeff Ledermann was welcomed as a new council member.

**12. CLOSED SESSION-Attorney-client privileged meeting pursuant to Minnesota Statutes, Section 13D.05, Subd. 3(b) to discuss City of Mahtomedi v. Katherine Verzhbitska-Radzills, et al., Washington County District Court File No. 82-CV-17-5390.**

Council member Brainerd moved and Council member Deans seconded the motion to recess the regular meeting at 7:22 p.m. to go into Closed Session. Mayor Marshall, Council members Brainerd, Ledermann and Deans were in attendance along with Administrator Neilson, City Engineer John Sachi, City Attorney Karlovich and City Clerk Mary Solie.

Following the Closed Session, Council member Brainerd moved and Council member Deans seconded the motion to reconvene the regular meeting. The motion was approved.

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**12. ADJOURNMENT**

Council member Brainerd moved and Council member Deans seconded the motion to adjourn the meeting at 8:15 p.m. The motion was unanimously approved.

**ATTESTED:**

**APPROVED:**

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**MARY SOLIE, CITY CLERK**

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**JUD MARSHALL, MAYOR**