

**MAHTOMEDI CITY COUNCIL  
MINUTES  
JANUARY 5, 2021**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Jeff Ledermann, and Jane Schneeweis in attendance. City Council member Steve Wolgamot joined the meeting at 7:08 p.m. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, Finance Director Scott Schaefer, Public Works Director Bob Goebel and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Administrator Scott Neilson asked to amend the agenda to include the 2020-2021 Cooperative Services Agreement for the hockey rink as item 6d. He also asked to add a closed session for Local 49 Union negotiations.

Council member Brainerd moved and Council member Ledermann seconded the motion to approve the agenda as amended. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis. Nay: None.

**CONSIDER APPROVAL OF THE DECEMBER 15, 2020 CITY COUNCIL WORK SESSION MEETING MINUTES AND THE DECEMBER 15, 2020 CITY COUNCIL MEETING MINUTES**

Council member Brainerd moved and Council member Schneeweis seconded the motion to approve the December 15, 2020 City Council Work Session meeting minutes and the December 15, 2020 City Council meeting minutes as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis. Nay: None.

- 4. **PRESENTATIONS - None**
- 5. **DISCUSSION FROM THE AUDIENCE - None**
- 6. **CONSENT AGENDA**

Council member Brainerd moved and Council member Ledermann seconded the motion to approve the Consent Agenda as amended. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis. Nay: None.

6a. **APPROVAL – Schedule Local Board of Appeal and Equalization Meeting for Wednesday, April 7, 2021 at 5:00 p.m.**

The annual Local Board of Appeal and Equalization meeting was scheduled for Wednesday, April 7, 2021 at 5:00 p.m.

6b. **APPROVAL – Firefighter Housing Lease Agreement.**

Fire Chief Terry Fischer requested and received permission for Evan Young to enter into a lease agreement for the firefighter housing duplex at 196 Hallam Avenue.

6. CONSENT AGENDA - Continued

6c. APPROVAL –Pitney Bowes Mail System and Inserter Agreement.

An agreement with Pitney Bowes for a mail system and inserter was approved. The 60 month agreement has been executed to provide 2020 pricing for additional savings to the City.

6d. APPROVAL –2020-2021 Cooperative Services Agreement.

A Cooperative Services Agreement between the City of Mahtomedi, Mahtomedi Youth Hockey Association, Yardworks and Mahtomedi School District 832 was approved for 2020-2021. The agreement defines the maintenance, upkeep, utility and services at the outdoor ice rinks. This includes the warming house, a small building at the south side of the parking lot and the parking area.

7. PUBLIC HEARINGS-None

8. STAFF REPORTS

8a. CONSIDER APPROVAL-Bill List

Council member Ledermann moved and Council member Brainerd seconded the motion to approve the bills as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

9. ORGANIZATIONAL BUSINESS

9a. APPOINTMENTS– Council President, Liaisons to Finance, Parks and Planning, Environmental Commissions, Law Enforcement Services, and Personnel Committee.

Mayor Marshall said that in January of each year, the City Council makes a number of annual appointments, one of which is for Council President/Acting Mayor. The Council President/Acting Mayor shall perform the duties of Mayor during the disability or absence of the mayor from the city or, in case of vacancy in the office of Mayor, until a successor has been appointed and qualifies.

Council member Ledermann moved and Council member Schneeweis seconded the motion to approve the annual appointments outlined below. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

City Council President/Acting Mayor-Council member Jane Schneeweis  
Finance Commission Liaison-Council member Richard Brainerd  
Parks Commission Liaison-Council member Jane Schneeweis  
Planning Commission Liaison-Mayor Jud Marshall  
Personnel Committee-Council members Richard Brainerd and Steve Wolgamot  
Environmental Commission-Council member Jeff Ledermann

9. ORGANIZATIONAL BUSINESS – Continued

Law Enforcement Services-Council member Richard Brainerd

9b. APPOINTMENTS – Consultants – Accounting/Auditor, Assessor, Attorney, Engineer, Fiscal Consultant and Planner

Council member Brainerd moved and Council member Wolgamot seconded the motion to appoint the consultants as outlined below. It was recommended that the following language be included as a part of the motion for the aforementioned consultant positions:

*These individuals or firms, hereby appointed to be consultants for the City for 2020, are deemed to be independent contractors for the purposes of this appointment and shall be entitled to none of the benefits usually accorded regular City employees, including but not limited to severance pay, health and welfare, insurance benefits, retirement credits, worker's compensation coverage, or any other similar rights or benefits that would apply to present City employees.*

The City's consultants in 2021 are:

Accounting/Auditor – CliftonLarsonAllen  
City Attorney/General Council – LeVander, Gillen & Miller, P.A.  
City Attorney/Prosecuting – Eckberg Lammers Briggs Wolff & Vierling  
Engineer – WSB & Associates-John Sachi  
Fiscal Consultant – Ehlers and Associates  
Planner – WSB & Associates-Hannah Rybak

The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

9c. SCHEDULE 2021 Regular City Council Meetings

The City Council currently meets on the first and third Tuesdays of each month, at 7:00 p.m. at City Hall. Council member Wolgamot moved and Council member Schneeweis seconded the motion to approve the following schedule for 2021. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

January	Tuesday, January 5 Tuesday, January 19
February	Tuesday, February 2 Tuesday, February 16
March	Tuesday, March 2 Tuesday, March 16
April	Tuesday, April 6

9. ORGANIZATIONAL BUSINESS – Continued

	Wednesday, April 7 Board of Review
	Tuesday, April 20
May	Tuesday, May 4
	Tuesday, May 18
June	Tuesday, June 1
	Tuesday, June 15
July	Tuesday, July 6
	Tuesday, July 20
August	Monday, August 2**
	Tuesday, August 17
September	Tuesday, September 7
	Tuesday, September 21
October	Tuesday, October 5
	Tuesday, October 19
November	Wednesday, November 3**
	Tuesday, November 16
December	Tuesday, December 7
	Tuesday, December 21

**\*\*Tuesday, August 3, 2021 is National Night Out**

**\*\*Tuesday, November 2, 2021 is Election Day**

9d. DESIGNATION – Official Newspaper

Council member Ledermann moved and Council member Wolgamot seconded the motion to designate the White Bear Press as the City's official newspaper for 2021. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

9e. DESIGNATION – Depositories

Council member Brainerd moved and Council member Ledermann seconded the motion to designate the depositories outlined below and authorize the City Administrator and

**9. ORGANIZATIONAL BUSINESS - Continued**

Finance Director to use others that are consistent with State Law. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

- Wells Fargo Advisors, Minneapolis, MN
- 4M Fund (PMA Financial Network, Inc.), Naperville, IL
- US Bank (4M Fund)
- CitiGroup Global Markets; Morgan Stanley/Smith Barney, Minneapolis, MN
- Ehlers Investment Partners, Minneapolis, MN
- Oppenheimer, Minneapolis, MN
- Peoples Bank Midwest
- RBC Capital Markets, LLC

**9f. AUTHORIZATION – Advertisement for Openings on Advisory Commissions**

Council member Brainerd moved and Council member Schneeweis seconded the motion to advertise for the openings on the advisory commissions. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None. There are two openings on the Parks Commission, two openings on the Planning Commission, two openings on the Environmental Commission and two openings on the Finance Commission.

**9g. APPOINTMENTS – Council Liaisons to Willernie, Dellwood, Grant, White Bear Lake, Birchwood Village, Pine Springs, Century College, Mahtomedi School District and Washington County.**

Council member Brainerd moved and Council member Wolgamot seconded the motion to appoint the following as the 2021 Liaisons:

City of Willernie- Council member Steve Wolgamot  
City of Dellwood-Council member Jane Schneeweis  
City of Grant-Mayor Jud Marshall  
City of White Bear Lake-Mayor Jud Marshall and City Administrator Scott Neilson  
City of Birchwood Village-Council member Steve Wolgamot  
City of Pine Springs-Council member Jeff Ledermann  
Century College-Council member Richard Brainerd  
Mahtomedi School District-Mayor Jud Marshall  
Washington County-Mayor Jud Marshall and City Administrator Scott Neilson

The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

**9h. APPROVAL – Standing Rules of Procedure**

**9. ORGANIZATIONAL BUSINESS - Continued**

City Council member Wolgamot moved and Council member Brainerd seconded the motion to approve the Standing Rules of Procedure with the amendment that states the Council President/Acting Mayor will be recognized as the acting mayor and will perform the duties of mayor during the disability or absence of the mayor from the city or, in case of vacancy in the office of Mayor, until a successor has been appointed and qualifies. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

**10. REPORT FROM THE CITY ADMINISTRATOR – None**

City Engineer John Sachi said City Planner Erin Perdu has left employment with WSB. He indicated that Hannah Rybak will attend the City Council meetings in the City Planner role. He said for several months Hannah has been attending the Planning Commission meetings.

City Attorney David Sienko gave an update regarding the ongoing White Bear Lake lawsuit. He said the City Council will receive further information regarding the lawsuit sometime in the future.

Public Works Director Bob Goebel said it has been challenging keeping the streets clear.

**11. COMMENTS FROM THE CITY COUNCIL**

City Council member Ledermann asked staff to advise Washington County that he would like to see additional options for the area of County Road 12 between Lost Lake north to Lincolntown Avenue.

**12. CLOSED SESSION - Closed Session pursuant to Minnesota Statutes, Section 13D.03, Subd. 1(b) for an attorney-client privileged discussion involving Local 49 Union Negotiations.**

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to close the regular City Council meeting at 8:09 p.m. pursuant to Minnesota Statutes Section 13D.03, Subd. 1(b) to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant Minnesota Statutes Section 179A.01 to 179A.25, with the Local 49 Union. The motion was unanimously passed by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis. Nay: None.

Mayor Marshall, City Council members Brainerd, Ledermann and Schneeweis were in attendance along with City Administrator Neilson, City Attorney Nason, Finance Director Scott Schaefer, and City Clerk Jerene Rogers.

12. CLOSED SESSION – Continued

Following the Closed Session, City Council member Brainerd moved and City Council member Schneeweis seconded the motion to reconvene the regular meeting. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis. Nay: None.

13. ADJOURNMENT

Council member Ledermann moved and Council member Schneeweis seconded the motion to adjourn the meeting at 8:49 p.m. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis. Nay: None.

ATTESTED:

APPROVED:

  
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JERENE ROGERS, CITY CLERK

  
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JUD MARSHALL, MAYOR