

**MAHTOMEDI CITY COUNCIL  
MINUTES  
FEBRUARY 18, 2020**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members: Richard Brainerd, Jeff Ledermann, Jane Schneeweis, and Steve Wolgamot in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineers John Sachi and Nick Guilliams, Public Works Director Bob Goebel, and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Administrator Scott Neilson added item 6h to the Consent Agenda. Approval of Proposal for Engineering and Planning Services for the preparation of a Safe Route to Schools Grant application from WSB.

City Council member Wolgamot moved and City Council member Brainerd seconded the motion to approve the agenda as amended. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE FEBRUARY 4, 2020 CITY COUNCIL MEETING MINUTES**

City Council member Brainerd moved and City Council member Ledermann seconded the motion to approve the February 4, 2020 minutes as presented. The motion was unanimously approved.

4. **Presentations -None**
5. **DISCUSSION FROM THE AUDIENCE - None**
6. **CONSENT AGENDA – added item 6h.**

City Council member Brainerd moved and City Council member Ledermann seconded the motion to approve the consent agenda as amended. The motion was unanimously passed.

- 6a. **APPROVAL – Schedule Board of Appeal and Equalization for Wednesday, April 8, 2020 at 5:30.**

The Board of Appeal and Equalization which is held on an annual basis is scheduled for Wednesday, April 8, 2020 at 5:30 p.m.

- 6b. **APPROVAL – Permission to Advertise for Public Works Seasonal Employees.**

Public Works requested and received permission to advertise for up to four public works seasonal employees. Staff also requested and received permission to adjust the wages for these positions to \$13.00 per hour for the first year, \$14.00 per hour for the second year and

6. CONSENT AGENDA – Continued

\$15.00 per the hour for third year.

6c. APPROVAL – Consider Bids and Award Contract for 2020 Sanitary Sewer Lining Project.

The low bid in the amount of \$232,255.90 from Insituform Technologies for the 2020 Sanitary Sewer Lining Project was approved.

6d. APPROVAL – Consider Bids and Award Contract for 2020 Street Improvement Project- Birchwood Road and Lost Lake Court.

The low bid in the amount of \$1,445,906.51 from Meyer Contracting, Inc. for the 2020 Street Improvement Project-Birchwood Road and Lost Lake Court area was approved.

6e. APPROVAL – Joint Powers Agreement Between Washington County Sheriff's Office and the City of Mahtomedi.

The Joint Powers Agreement between the Washington County Sheriff's Office and the City of Mahtomedi regarding the City's share of the Code Red emergency notification was approved.

6f. APPROVAL – Permanent Public Sidewalk/Easement Agreement Between City of Mahtomedi and the Church of St. Jude of the Lake.

A permanent public sidewalk/easement agreement between the City of Mahtomedi and Church of St. Jude of the Lake was approved. This easement increases that part of the Forest Avenue Trail project to 15 feet wide.

6g. APPROVAL – WSB Professional Services Proposal for Concept Planning associated with the CSAH 12 Streetscape Improvements.

The proposal from WSB for the CSAH 12 Streetscape Improvements was approved. The cost of the proposal is not to exceed \$13,500.00. Monies for this proposal will come from the overall project fund. City Council member Brainerd made a friendly amendment to his motion to approve the Consent Agenda by approving an additional \$2,000 for a 3D Portrayal of Streetscape for this proposal. City Council member Wolgamot seconded the friendly amendment and it passed unanimously.

6h. APPROVAL – WSB Engineering and Planning Services to prepare a Safe Routes to School Infrastructure Grant.

**6. CONSENT AGENDA - Continued**

The proposal from WSB for Engineering and Planning Services to prepare a Safe Routes to School Infrastructure Grant application for sidewalk and crosswalk improvements near O.H. Anderson Elementary School was approved. This proposal will not exceed \$7,877.00. The specific improvements included in the grant application are a new sidewalk along Warner Road from the southern school entrance to 150 feet south of Bevins Lane, new sidewalk along 72<sup>nd</sup> Street from Warner Road to Glenmar Avenue and raised crosswalks along Warner Road at the south school entrance and Warwick Lane.

**7. PUBLIC HEARINGS – None**

**8. STAFF REPORTS**

**8a. CONSIDER APPROVAL- Resolution Approving RWSCC Preliminary Assessment that the Comcast of Minnesota, Inc. Cable Franchise Should Not be Renewed.**

City Administrator Neilson said the Ramsey/Washington Counties Suburban Cable Communications Commission (RWSCC) have attempted to negotiate a renewed franchise agreement over the past two years. He said the Council has approved extensions as the Commission and Comcast have negotiated the franchise through the informal renewal process outlined in federal code. Since the Commission and Comcast have been unable to come to a mutually acceptable agreement, the Commission initiated the formal renewal process last fall and issued a formal Request for Renewal Proposals. He said this will move the franchise discussions onto the next formal hearing phase in accordance with the federal cable act. The RWSCC recommends that its member cities affirm their preliminary assessment that the franchise not be renewed as proposed by Comcast. He said if the Resolution is approved this will initiate a hearing proceeding through which conditions of the franchise would be determined.

Tim Finnerty, Executive Director Cable Commission, stated the recommendation to pass this resolution will lead to a formal renewal process and hopefully speed up the process.

Ron Orlando, Vice President External Affairs, Comcast, stated a formal proceeding will be conducted by lawyers. He said Comcast has always met the terms of the franchise agreement in every year. He said Comcast has invested over \$1 billion in upgrades in the Twin Cities area.

City Council member Ledermann moved and City Council member Brainerd seconded the motion to approve Resolution 2020-08 a Resolution Approving Ramsey/Washington Counties Suburban Cable Commission Preliminary Assessments that the Comcast of Minnesota, Inc. Cable Franchise Agreement should not be renewed. The motion passed 4-1, with City Council member Wolgamot voting no.

**8. STAFF REPORTS – Continued**

**8b. CONSIDER APPROVAL- Extension of Cable Commission Franchise Agreement with Comcast of Minnesota.**

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve an Extension Agreement Between and Among the Members of the Ramsey Washington Suburban Cable Commission and Comcast of Minnesota. The motion passed unanimously.

**8c. CONSIDER APPROVAL- Plans and Specifications for Historic District Phase 4 Improvements.**

City Administrator Neilson said the City Council asked WSB to bring the final plans and specifications back to the Council for approval prior to bidding.

City Engineer John Sachi said at the public hearing for this project the Council requested the final plans and specs be reviewed before the bidding process. He said the retaining walls that have to be removed will be replaced with a product as similar as possible to the one that exists today. He said the trees will be removed and trimmed ahead of the project in late February or early March. He indicated that the homeowners have been made aware of the tree removals and trimming needed for the project. He stated that sections of Mahtomedi Avenue will have to be detoured because new gate valves will be installed. He said they are working on a detour route. He explained that residents will be notified through text, email and door hangers for water shut offs, etc.

City Council member Schneeweis thanked the team at WSB. She said they did a fantastic job communicating with her neighborhood when that area was being constructed.

City Council member Ledermann also thanked WSB. He said they have done a very good job communicating this project to the residents in that area.

City Council member Lederman moved and City Council member Wolgamot seconded the motion to approve the plans and specifications for the Historic District Phase 4-West project. The motion was unanimously approved.

**8d. CONSIDER APPROVAL-Bill List**

City Council member Wolgamot moved and City Council member Ledermann seconded the motion to approve the bills as presented. The motion was unanimously approved.

**9. REPORT FROM CITY ADMINISTRATOR**

City Administrator Scott Neilson said the audio/video upgrade in the Council chambers will take place at the end of March. He reminded the Council of the upcoming informational meeting Washington County is hosting at the Mahtomedi Middle School Atrium on March 5 from 4:00 p.m. – 6:00 p.m. The County will discuss the reconstruction of Wildwood Road from Hwy 120 to County Road 12. He also reminded the Council that the Strategic Planning meeting is scheduled March 5 at the Public Works Facility from 5:00 p.m. – 8:00 p.m. Administrator Neilson acknowledged the petition that the City and each Council member has received regarding two Met Council sewer spills that occurred in 2014 and 2015. A copy of the petition was also sent to Representative Peter Fischer along with several other entities regarding the spills. He reminded the Council that this was a Met Council sewer line, not a City owned line.

**10. COMMENTS FROM THE CITY COUNCIL**

City Council member Wolgamot said he received and read the petition. He said the Met Council has investigated and closed files on these spills. He said he would like to see what comes from the Met Council and others first before moving forward.

City Council member Brainerd agrees with City Council member Wolgamot. He said he would like the new Council members to get copies and review all the information we have related to these spills.

City Council members Ledermann and Schneeweis would appreciate receiving this information as well.

City Council member Ledermann said we have 97 residents signed up for the organics recycling. He would like to see us reach the 100 households signed up soon to get this program going before the spring cleanup.

**11. CLOSED SESSION-None**

**12. ADJOURNMENT**

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to adjourn the meeting at 8:47 p.m. The motion was unanimously approved.

**ATTESTED:**

**APPROVED:**

  
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JERENE ROGERS, CITY CLERK

  
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JUD MARSHALL, MAYOR