

**MAHTOMEDI CITY COUNCIL  
MINUTES  
MARCH 2, 2020**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members: Richard Brainerd, Jane Schneeweis and Steve Wolgamot in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineers John Sachi and Nick Guilliams, Public Works Director Bob Goebel, Finance Director Scott Schaefer, Fire Chief Terry Fischer, and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Council member Wolgamot moved and City Council member Brainerd seconded the motion to approve the agenda as presented. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE FEBRUARY 13, 2020 JOINT CITY COUNCIL/MAHTOMEDI SCHOOL BOARD MEETING AND THE FEBRUARY 18, 2020 CITY COUNCIL MINUTES**

City Council member Wolgamot moved and City Council member Schneeweis seconded the motion to approve the February 13, 2020 Joint City Council/Mahtomedi School Board and the February 18, 2020 City Council meeting minutes as presented. The motion was unanimously approved.

**4. PRESENTATIONS**

**4a. Craig and Becky Markovitz, Aaron's Playground**

Public Works Director Bob Goebel said about a year ago the Markovitz's asked for permission to raise funds to build a playground in their son Aaron's name. They have raised over \$110,000 to date. WSB has also contributed \$10,000 of their time to for design and engineering work related to the new playground.

Mayor Jud Marshall thanked the Markovitz's and WSB, saying this will be a wonderful addition to this park.

Craig Markovitz thanked Public Works Director Bob Goebel, the City Council, and the local businesses for their support. He said the support of this community has been remarkable.

**4b. Eagle Scout Project – Sarah Reisdorf, Troop 434 – White Bear Lake**

Public Works Director Bob Goebel introduced Sarah Reisdorf.

Sarah said she joined the Boy Scouts the first day girls were allowed to join which was February 1, 2019. Since then she has worked to earn badges and she is now ready to work on her Eagle

4. PRESENTATIONS – Continued

Scout Project. She would like to be one of the first girls to receive this distinction. The title of her project is Path of Hero's. She is proposing to install a path in Veteran's Memorial Park using pavers engraved with names of Mahtomedi/Willernie residents that were lost in the line of duty in a foreign war. She indicated the projected cost of the project is \$6,000. Her plan is to work with several area groups to secure the names of those that were lost. Sarah hopes to complete this project in mid to late July.

Public Works Director Goebel indicated that we offer support of this project with some of the safety aspects and labor.

City Council member Brainerd said he thinks this is a wonderful project. He advised Sarah to speak with the White Bear Press to get something in the paper and encouraged the City to add this item to the website.

5. DISCUSSION FROM THE AUDIENCE - None

6. CONSENT AGENDA

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the Consent Agenda as presented. The motion was unanimously approved.

6a. **APPROVAL – Resolution Approving the Acceptance of Gifts for the Southwest Park Playground (Aaron's Playground).**

Resolution 2020-09 Approving the Acceptance of Gifts for the Southwest Park Playground (Aaron's Playground) was approved. The Greater White Bear Lake Community Foundation collected and donated \$110,178 to the City and WSB donated \$10,000 for their services.

6b. **APPROVAL – City of Mahtomedi Permanent Public Drainage and Utility Easement Agreement for Real Property Addressed as 1446 Harmony Drive.**

A Permanent Public Drainage and Utility Easement Agreement for Real Property located at 1446 Harmony Drive was approved. The City will be installing storm sewer to relieve an on-going problem with flooding in the backyard at this address.

6c. **APPROVAL – Review Bids and Award Contract for Dahlia Street Project.**

Bids were received for the Dahlia Street Project. The low bid was submitted by T.A. Schifsky and Sons, Inc., North St. Paul, Minnesota in the amount of \$523,550.48. Staff requested and received approval to award the bid to T.A. Schifsky and Sons, Inc.

6. CONSENT AGENDA - Continued

- 6d. APPROVAL – Request from St. Jude of the Lake Church, 700 Mahtomedi Avenue, to hold a gambling event and to sell wine and beer at the Annual Dinner on April 18, 2020.

St. Jude of the Lake Church requested and received permission to hold a gambling event and to sell beer and wine at their Annual Dinner on April 18, 2020.

- 6e. APPROVAL – Budget Transfers for 2019.

The requested Budget Transfers for 2019 were approved. The transfers are for the closure of the Historic District Phase II Improvements, Briarwood Avenue and Quail Street Improvements, and the Edgumbe Drive Storm Project.

- 6f. APPROVAL – Construction Pay Voucher No. 1 for the 2020 Pond Maintenance Project in the amount of \$92,281.19 for Nadeau Companies, LLC.

Pay Voucher No. 1 in the amount of \$92,281.19 for the 2020 Pond Maintenance Project for Nadeau Companies, LLC was approved.

7. PUBLIC HEARINGS - None

8. STAFF REPORTS

- 8a. CONSIDER APPROVAL – Hallam Park Design and Permission to Bid.

Public Works Director Goebel said that WSB has developed a plan for reconstruction of Hallam Park that is slightly different from the plan that was approved in the Parks Master Plan in 2018. This is due to the footings from the former water tower still being in the ground and having to work around them. He said that quite a few trees will have to be removed, but they will be replaced with a variety of trees.

City Council member Wolgamot stated he would like the park to have reasonable space for play. If possible, he would like the fence removed and the trail to go as close to the lot line as possible and he would like it leveled out so kids can play there.

Public Works Director Goebel said at this time the ownership of the fence is being looked into. He feels the design of the park can shift slightly and the trail can possibly be moved closer to the lot line. He stated he will bring these requests back to the designer then bring an updated plan for Council review to the next council meeting.

**8. STAFF REPORTS - Continued**

**8b. DISCUSSION – Establishment of Joint Powers Entity for IT Shared Service.**

City Administrator Scott Neilson said the Information Technology Shared Services Agreement with the City of Roseville was approved by the City Council in 2012. He stated the collaborative now consists of 46 entities and due to the growth of the group, there are challenges for the City of Roseville pertaining to recruiting and retaining employees with the current Roseville compensation schedule. He said they continue to lose employees to other IT agencies. He explained recently there have been discussions about the creation of a Joint Powers Entity. For the City of Mahtomedi there would be an increase of \$3,354 for 2020 to our IT budget. The City of Mahtomedi would have three votes as part of the Joint Powers Board.

Finance Director Scott Schaefer said we receive a wide range of computer and technology support that we did not have prior to Metro-Inet.

City Council member Wolgamot said we have needs in this area and being a public entity, it's different for us compared to a private corporation. He is comfortable moving forward with this item.

City Council member Jane Schneeweis said she feels it is in our best interest to stay in this collaborative. She appreciates the recommendation made by staff.

The consensus of the City Council is to commit to moving forward with a joint powers entity.

**8c. CONSIDER APPROVAL-Bill list.**

City Council member Wolgamot moved and City Council member Brainerd seconded the motion to approve the bills as presented. The motion was unanimously approved.

**9. REPORT FROM CITY ADMINISTRATOR**

City Administrator Scott Neilson asked Fire Chief Terry Fischer to give an update regarding the Coronavirus preparations.

Fire Chief Terry Fischer said Washington County and the Regions Medical Direction Board have a good handle on this subject. He noted the dispatchers have a list of questions they ask to callers to help identify if those seeking help may have symptoms related to this virus. That information is relayed to those responding to medical calls. He said they have plenty of masks. He feels confident that between the State and the County this is under control. He said Regions provides protocols for these situations.

**9. REPORT FROM CITY ADMINISTRATOR – Continued**

City Engineer John Sachi said a resident in the Bichner, Bevins, Talahi neighborhood has concerns regarding how this project is being bid. He said they will be trying to directional drill whenever possible. However, in some locations it is not possible. In those locations, they will use trench box construction. He said some trees along Bichner will have to be trimmed but only four trees, which are in the right-of-way, will have to be removed. He said the bid award will be at the next council meeting.

City Council member Brainerd said trenches were used in the Old Wildwood Road project and this narrowed the scope and created a path to go through.

City Engineer Sachi said the Safe Routes to School grant application is being completed. He stated under further exam more information from the school district is needed. He said the Met Council is requiring an Equity Engagement. The school district has offered to pay for this. He said the City is also required to amend the Capital Improvement Plan for 2024 to include this project.

City Administrator Neilson reminded the City Council of our Planning Session on Thursday, March 5 from 5:00 p.m. – 8:00 p.m. He also mentioned the Open House Washington County is conducting at the High School on Thursday, March 5 from 4:00 p.m. – 6:00 p.m. for the new County Road 12 reconstruction project.

**10. COMMENTS FROM THE CITY COUNCIL - None**

**11. CLOSED SESSION- None**

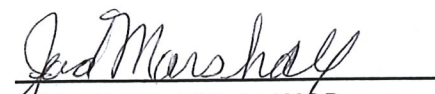
**12. ADJOURNMENT**

City Council member Wolgamot moved and City Council member Brainerd seconded the motion to adjourn the meeting at 8:15 p.m. The motion was unanimously approved.

**ATTESTED:**

**APPROVED:**

  
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JERENE ROGERS, CITY CLERK

  
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JUD MARSHALL, MAYOR