

**MAHTOMEDI CITY COUNCIL  
MINUTES  
MAY 7, 2019**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Jeff Ledermann, and Steve Wolgamot in attendance. Council member Tim Deans was absent with prior notice. City Administrator Scott Neilson, City Attorney Jay Karlovich, City Engineers Nick Williams and Stephanie Hatten, Public Works Director Bob Goebel, Finance Director Scott Schaefer, and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Administrator Neilson asked the City Council to amend the agenda by adding a Closed Session for an Attorney-Client Privileged Discussion (pursuant to Minnesota Statutes, Section 13D.05, Subd. 3(b)) of City of Mahtomedi v Katherine Verzhbitska-Radzills, et al., Washington County District Court File No. 82-CV-17-5390. Council member Brainerd moved, and Council member Wolgamot seconded the motion to approve the agenda as amended. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE APRIL 10, 2019 BOARD OF REVIEW MEETING MINUTES AND THE APRIL 16, 2019 CITY COUNCIL MEETING MINUTES**

Council member Wolgamot moved, and Council member Ledermann seconded the motion to approve the April 10, 2019 Board of Review minutes and the April 16, 2019 City Council meeting minutes as presented. The motion was unanimously approved.

**4. PRESENTATIONS**

**4a. 2018 Audit Presentation**

Finance Director Scott Schaefer said Lucas Chase and Chris Knopik from CliftonLarsonAllen are here tonight to review the 2018 Comprehensive Annual Financial Report.

Chris Knopik presented the audit for Fiscal Year ending December 31, 2018. Some of the highlights are as follows:

- The City had a "Clean Opinion" on the 2018 financial statements
- The City again received the award for "Excellence in Financial Reporting" from GFOA for 2017, this is the 27<sup>th</sup> consecutive year the City has received the award
- There were no findings of noncompliance for 2018
- There were no exceptions noted in internal controls

Mr. Knopik explained the emerging issues that are required in the coming years.

Council member Brainerd moved and Council member Wolgamot seconded the motion to accept the Audit for 2018. The motion was unanimously approved.

**4b. Stormwater Management Plan**

City Engineer Stephanie Hatten reviewed the updates to the Stormwater Management Plan. The Plan is a component of the City's Comprehensive Plan that describes how the community protects and improves water quality and quantity. She said the Plan was updated to meet requirements of State Law and to provide consistency between watershed requirements and county groundwater plans. The following are the updates:

- Reference to watershed district management plans
- Summaries of updated plan sections
- Rainfall data – Atlas 14 Update
- Impaired waters
- Related figures
- Added hyperlinks to the agency websites for ease of access
- Water quality issues related to impaired waters
- Flooding and rate control including localized flooding issues and drainage concerns.
- Erosion and sediment control concerns
- Aging infrastructure and need for stormwater system maintenance
- Updated to be consistent with watershed standards
- Added new capital improvement projects and funding opportunities through 2027
- Allocated funds to regular maintenance activities
- Updated plan review and amendment procedure to be consistent with State statute.

**5. DISCUSSION FROM THE AUDIENCE**

There was no discussion from the audience.

**6. CONSENT AGENDA**

Council member Wolgamot moved and Council member Brainerd seconded the motion to approve the Consent Agenda as presented. The motion was unanimously approved.

**6a. APPROVAL- Extension Agreement Between and Among the Members of the Ramsey/Washington Suburban Cable Commission and Comcast of Minnesota.**

An extension between and among the Members of the Ramsey/Washington Suburban Cable Commission and Comcast of Minnesota was approved. The extension agreement will expire on February 28, 2020.

**6b. APPROVAL- Change Order No. 1 Phase 3 – Historic District Improvements and Edgcumbe Drive Storm Drainage Improvements.**

Change Order No. 1 for the Historic District Improvements and Edgcumbe Drive Storm

**6. CONSENT AGENDA-Continued**

Drainage Improvements was approved. The change order extends the contract time for final completion from November 15, 2018 to June 15, 2019.

**6c. APPROVAL- Firefighter Leave of Absence.**

Firefighter Tim Oachs asked for and received approval of a 90-day leave of absence.

**7. PUBLIC HEARINGS – None Scheduled**

**8. STAFF REPORTS**

**8a. CONSIDER APPROVAL – Morgan Street Turnaround.**

City Engineer Nick Guilliams said at the November 5, 2018 City Council meeting WSB was directed to look at options for providing a turnaround for trash trucks and other vehicles at the end of Morgan Street. He said the City received a cost estimate of \$10,127.00 to construct a hammerhead turnaround in this location.

Council member Brainerd asked whose property the turnaround would be built on.

City Engineer Guilliams said the City owns that property.

Council member Ledermann asked if the ingress/egress is at a 90-degree angle right now.

City Engineer Guilliams said it is. He also said when this area was redesigned it was with safety in mind.

Council member Ledermann suggested making the improvements to the current ingress/egress, but to not construct a hammerhead turnaround and then wait to see how this works.

Council member Brainerd agreed with Council member Ledermann. He said to ask the contractor to expand the current road, and then see if this works.

**8b. CONSIDER APPROVAL-City of Mahtomedi Costs for CSAH 12 Project.**

City Administrator Neilson said Washington County opened bids for the project on April 16, 2019. The lowest responsible bidder is Arnt Construction in the amount of \$6,772,918.75. The County is planning to award the contract at the May 14, 2019 County Board meeting. He said Section D of the Cooperative Cost Agreement for the improvements states that the County shall “award the contract to the lowest responsible bidder subject only to the final consent of the City for costs relating to any elements for which the City is requested to pay.”

He said the City of Mahtomedi construction costs based on the low bid for the CSAH 12 Project is \$1,937,918. Other shared costs for this project are estimated at \$668,603 for a total City share of \$2,606,521. The City Council is requested to approve these costs.

Council member Ledermann questioned how much did the costs change from the original costs.

Finance Director Schaefer said over \$400,000.

Council member Brainerd asked how this affects the funds for other projects.

Finance Director Schaefer said we will not have a balance in our State Aid fund at the end of the year.

Council member Wolgamot said the expenditures have not only risen for Mahtomedi, but the other entities involved as well. He said these improvements are necessary.

Council member Lederman moved and Council member Wolgamot seconded the motion to approve the construction costs associated with the CSAH 12 project as presented. The motion was unanimously approved.

**8c. CONSIDER APPROVAL-Bill List.**

Council member Wolgamot moved, and Council member Brainerd seconded the motion to approve the bills as presented. The motion was unanimously approved.

**9. REPORT FROM THE CITY ADMINISTRATOR**

City Administrator Neilson said there were 563 cars that went through the Rite of Spring collection event. He said there was 45,000 pounds of household hazard waste materials collected, 60,000 pounds of electronics collected and 7,500 pounds of paper shredding collected.

Council member Ledermann said he heard that the length of time to get through the process might have been an issue. He heard it sometimes took as long as 20 minutes to get through the line. He suggested splitting into two lanes for next year.

Administrator Neilson said this item is on the agenda for the next Environmental Commission meeting for discussion.

City Engineer Guilliams said road restrictions have been lifted and the Echo Lake Project will begin this week.

10. COMMENTS FROM THE CITY COUNCIL

11. CLOSED SESSION-Attorney-Client Privileged Discussion (pursuant to Minnesota Statutes, Section 13D.05, Subd. 3(b)) of City of Mahtomedi v. Katherine Verzhbitska-Radzills, et al., Washington County District Court File No. 82CV-17-5390-added.

Council member Brainerd moved and Council member Wolgamot seconded the motion to adjourn the regular City Council meeting at 8:40 p.m. to go into closed session to discuss an Attorney Client Privileged Discussion (pursuant to Minnesota Statutes, Section 13D.05, Subd. 3(b)) of City of Mahtomedi v. Katherine Verzhbitska-Radzills, et al., Washington County District Court File No. 82.CV-17-5390. The motion was unanimously passed. Mayor Marshall, City Council members Brainerd, Ledermann, and Wolgamot were in attendance along with City Administrator Neilson, City Attorney Karlovich, Public Works Director Goebel, Finance Director Scott Schaefer, and City Clerk Jerene Rogers.

Following the Closed Session, Council member Brainerd moved and Council member Wolgamot seconded the motion to reconvene the regular meeting at 9:10 p.m. The motion was unanimously approved.


12. ADJOURNMENT

Council member Brainerd moved, and Council member Wolgamot seconded the motion to adjourn the meeting at 9:15 p.m. The motion was unanimously approved.

ATTESTED:

APPROVED:

  
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JERENE ROGERS, CITY CLERK

  
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JUD MARSHALL, MAYOR