

**MAHTOMEDI CITY COUNCIL
MINUTES
MAY 19, 2020**

Mayor Jud Marshall convened the regular City Council meeting telephonically at 7:00 p.m. with Council members: Richard Brainerd, Jeff Ledermann, Jane Schneeweis, and Steve Wolgamot in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, City Planner Erin Perdu, Public Works Director Bob Goebel, Finance Director Scott Schaefer, Fire Chief Terry Fischer and City Clerk Jerene Rogers were also in attendance.

CONSIDER APPROVAL OF AGENDA

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve the agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None

CONSIDER APPROVAL OF THE MAY 5, 2020 CITY COUNCIL MINUTES

City Council member Wolgamot moved and City Council member Ledermann seconded the motion to approve the May 5, 2020 City Council meeting minutes. The motion was unanimously approved by roll call vote: Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None

4. PRESENTATIONS – None

5. DISCUSSION FROM THE AUDIENCE

Jim Malkowski, 6550 Warner Avenue South, addressed the City Council regarding his concerns with the plan to install an infiltration basin on City property as part of the Bevins, Bichner and Talahi Drive project. He said the natural depression on the property will hold more water than the proposed basin. He asked the Council to consider removing the basin plans for this portion of the project and to continue to allow the water flow to occur naturally.

City Engineer John Sachi said the Valley Branch Watershed District required an infiltration system be installed with this project. He stated the proposed location is the only City owned parcel in the project area. He said he will present a report at the next Council meeting regarding this item.

6. CONSENT AGENDA

City Council member Wolgamot moved and City Council member Schneeweis seconded the motion to approve the Consent Agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

6. CONSENT AGENDA - Continued

6a. APPROVAL – Resolution Approving the Acceptance of Gifts for miscellaneous purchase for the Mahtomedi Fire Department.

Resolution No. 2020-25 Approving the Acceptance of Gifts for miscellaneous purchases for the Mahtomedi Fire Department was approved. The donations totaled \$130.00; \$30.00 from Carl and Karen Olson and \$100.00 from Michael and Gayle Huseeth.

6b. APPROVAL – Hiring of Two Public Works Seasonal Employees.

Public Works requested and received permission to hire two seasonal employees. Charles Frable and Nicholas Edwards will be offered contingent employment upon successful completion of driver's license checks, drug tests, background checks and physical exams.

6c. APPROVAL – 2020 Recycling Grant Agreement Between Washington County and City of Mahtomedi.

A Recycling Grant Agreement between Washington County and the City of Mahtomedi was approved. The grant amount is \$14,549.50.00

6d. APPROVAL – 2021 Budget Calendar.

The 2021 Budget Calendar was approved. The Budget Calendar summarizes the timeframe in which staff will prepare the 2021 Budget for City Council review and approval.

6e. APPROVAL – City of Mahtomedi Facebook Page.

City staff requested and received permission to create a City of Mahtomedi Facebook page.

6f. APPROVAL – Pay Voucher No. 1 in the amount of \$206,453.24 for the 2020 Sewer Lining Project for Insituform Technologies USA, Inc.

Pay Voucher No. 1 in the amount of \$206,453.24 for the 2020 Sewer Lining Project for Insituform Technologies USA, Inc. was approved.

6g. APPROVAL – Pay Voucher No. 2 in the amount of \$6,205.36 for the 2020 Pond Maintenance Project for Nadeau Companies, LLC.

Pay Voucher No. 2 in the amount of \$6,205.36 for the 2020 Pond Maintenance Project for Nadeau Companies, LLC was approved.

6. CONSENT AGENDA - Continued

6h. APPROVAL – Acknowledge Completion of Probationary Period for Firefighter/EMT Alex Stuart.

Fire Chief Terry Fischer recommended the job status be changed from Probationary Firefighter/EMT to paid on-call Firefighter/EMT for Alex Stuart. Mr. Stuart has completed his probationary period and has become a great addition to the department.

6i. APPROVAL – Award Contract for Apparatus Floor Resurfacing.

Fire Chief Fischer requested and received permission to award a contract to SwedeBro in the amount of \$32,400.00 to have the apparatus floor resurfaced.

6j. APPROVAL – Resolution Extending Term of Previously Declared Local Emergency to June 12, 2020.

Resolution No. 2020-29 Extending the Term of Previously Declared Local Emergency to June 12, 2020 was approved. The resolution allows the City Council and other commissions of the City of Mahtomedi to conduct meetings by electronic means.

7. PUBLIC HEARINGS - None

8. STAFF REPORTS

8a. CONSIDER APPROVAL – Request from Jon Wollak on behalf of James Flink and Diane Uecker-Flink for a variance to allow for an increase in allowable accessory structure size for the purpose of constructing an addition on to the existing detached garage at 1829 Park Avenue and described as PID 20.030.21.22.0024.

City Administrator Scott Neilson introduced the item described above. He said the Planning Commission reviewed this at their meeting on May 13, 2020 and recommended unanimous approval.

City Planner Erin Perdu said the applicants James Flink and Dian Uecker-Flink are requesting approval of a variance to allow for an oversized accessory structure. She said they are proposing to add on to the existing detached garage. The addition will include additional garage space and a covered staircase/breezeway area. The existing garage is 504 square feet. The existing staircase that is currently used to get from street level to the home is fully outdoors. There is a grade change of almost nine feet between the street and the front door.

8. STAFF REPORTS - Continued

She stated the addition would include 161 square feet of usable garage space, and 252 square feet for the breezeway/covered staircase.

City Engineer Sachi said there is no change in the grading of the site, so no grading plan was submitted. He said the City's street reconstruction project this year, with the installation of concrete curb and gutter should alleviate any drainage concerns.

City Council member Brainerd said he thinks this is a good proposal.

City Council member Schneeweis said she is very satisfied with this proposal.

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve Resolution No. 2020-26 a Resolution Approving a Variance for Accessory Structure Size for the Purpose of Constructing an Addition to the Detached Garage on the Property Located at 1829 Park Avenue., PID: 20.030.21.22.0024. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

8b. CONSIDER APPROVAL – Request from Darren Taylor for a Minor Subdivision, Conditional Use Permit and variances at 141 Rose Street and 165 Tamarack Street.

City Administrator Neilson introduced the item described above. He said the Planning Commission reviewed this item at their meeting on May 13, 2020 and recommended unanimous approval.

City Planner Perdu said the applicant, Darren Taylor, is requesting approval of a minor subdivision, four variances and a conditional use permit. She said this sounds more complicated than it really is. Basically, the applicant is reconfiguring the lots lines to prepare the lots for new homes. She stated the homes will have to be demolished before a minor subdivision is recorded. She said the lot at 165 Tamarack Street is undersized, containing a lot area of less than half of the lot size that the current Zoning Ordinance requires. The lot at 141 Rose Street exceeds the minimum required lot area within the R1-E and Shoreland Districts. She said the applicant has provided a concept plan showing that reasonable homes, which meet the coverage and setback requirements of the applicable districts, could be constructed on the resulting properties.

Engineer Sachi said the owners will need to advise the City where they would like the new services to be stubbed. He said the City is planning reconstruction of this area in 2021. He said the City can provide new services at this time, however some of these new services may have

8. STAFF REPORTS - Continued

to be specially assessed to the parcels. He said the entire site will need to be graded at one time. The grading plan shows rain gardens for each lot, he said these will be a great addition.

Mayor Jud Marshall said this will be a great use for the property.

City Council member Wolgamot said it will be a real upgrade. He indicated he would not be in favor of approving any variances if a request would come in after this initial approval.

City Council member Schneeweis said she is in favor of reconfiguring these lots into equal parcels.

City Council member Ledermann said he is not opposed to reconfiguring the lots; however, the tree removal and affordability of the proposed new homes concern him.

City Council member Brainerd said he likes the proposal and that it will enhance the neighborhood. He said that once the lots are reconfigured and sold, if the owner does not need any variances they could do what they want in regards to design of a home.

Jennifer Haskamp, consulting planner for applicant, said the applicant, Darren Taylor does not intend to demo the homes. He plans to reconfigure the lots in preparation to market them. She said the buyers would have the opportunity to design their home. She indicated both lots will be similar in size and will fit a modest sized single-family home.

Darren Taylor, applicant said both homes are in terrible condition. He explained that the homes need roofs, windows and siding. He stated that the basements leak in both homes.

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve Resolution 2020-27 a Resolution Approving a Minor Subdivision, Variances and Conditional Use Permit for the Properties Located at 141 Rose Street and 165 Tamarack Street, PIDS: 20.030.21.21.0013 and 20.030.21.21.0014. The motion was approved 4-1 by roll call vote. Yea: Brainerd, Marshall, Schneeweis, Wolgamot. Nay: Ledermann.

8c. CONSIDER APPROVAL – Resolution Rejecting Bids for Aaron’s Playground Project

Public Works Director Bob Goebel said the bids for this project came in higher than expected. There is currently \$180,000 available for this project and the bid results came in at \$302,000. He indicated that there was some confusion between himself and Candace Amberg, WSB regarding the playground equipment being purchased off the state contract. He suggested

8. STAFF REPORTS - Continued

holding off and re-bidding the project. He suggested putting it off until 2021 so he could add more money to the budget.

City Council member Brainerd asked if we could use funds from the Building Equipment and Replacement fund for this project.

Finance Director Scott Schaefer said we could amend the Capital Improvement Plan or use Contingency funds.

City Council member Schneeweis said this project received many generous donations, it is a good project and she would suggest going to the community asking for additional donations.

City Council member Brainerd would like somebody to contact the family regarding the issues we are having. He said we have a number of options and would like to look for proper resources to fund this project.

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve Resolution No. 2020-28 a Resolution Rejecting Bids for Aaron's Playground Project. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

8d. CONSIDER APPROVAL – Bill list.

City Council member Wolgamot moved and City Council member Schneeweis seconded the motion to approve the bills as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

9. REPORT FROM CITY ADMINISTRATOR

City Engineer Sachi gave an update regarding the construction projects currently taking place within the City. He said that in the Historic District Phase 4 West project the gas company is completing their work, five gates valves along Mahtomedi Avenue will be replaced on Wednesday, thus resulting in the water being shut off to many residents. He said in the Dahlia Street project the water main is complete and services should be connected this week. He said the tree removal is finished and they are cutting the "bad" material out of the street. They are hoping to have concrete curb and gutter installed by June 20. He said the Hallam Park pre-construction meeting was held last week. Construction will likely begin mid-June. He stated the bids will be opened next week for the Bevins, Bichner, Talahi Drive project. This item along with the Stormsewer projects will be brought before the Council soon. The CSAH 12 project is

9. REPORT FROM CITY ADMINISTRATOR - Continued

about 98% complete. The streetscape/beautification plan will be finalized soon. WSB will attend a Council meeting to present a 3D rendering of the plan.

10. COMMENTS FROM THE CITY COUNCIL

City Council member Ledermann asked when the final items at Pheasant Run Park will be completed.

Public Works Director Goebel said there are a few amenities that the crew will be completing soon.

City Council member Ledermann stated the postal service replaced several concrete mailbox pads; however, they left the job incomplete. He indicated there is a safety issue with an old pad.

Public Works Director Goebel said he would look into this and get in touch with the contractor responsible for the replacement of the mailbox pads.

11. CLOSED SESSION - None

12. ADJOURNMENT

City Council member Wolgamot moved and City Council member Brainerd seconded the motion to adjourn the meeting at 8:56 p.m. The motion was unanimously approved by a roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

ATTESTED:

APPROVED:



JERENE ROGERS,
CITY CLERK



JUD MARSHALL, MAYOR