

**MAHTOMEDI CITY COUNCIL
MINUTES
NOVEMBER 5, 2018**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with the following Council members in attendance: Richard Brainerd, Timothy Deans, Jeff Ledermann and Steve Wolgamot. Also in attendance were City Administrator Scott Neilson, City Attorney Angela Lutz Amann, City Engineer John Sachi, Public Works Director Bob Goebel and Administrative Support Specialist Patricia McGing.

CONSIDER APPROVAL OF THE AGENDA

Administrator Neilson stated that the presentation regarding the new city website will be held at the November 20, 2018 City Council meeting.

Council member Brainerd moved, and Council member Wolgamot seconded the motion to approve the agenda as amended. The motion was unanimously approved.

CONSIDER APPROVAL OF THE OCTOBER 16, 2018 MEETING MINUTES

Council member Ledermann moved, and Council member Brainerd seconded the motion to approve the minutes of the October 16, 2018 meeting as written. The motion was unanimously approved.

4. PRESENTATIONS

4a. Wildwood Library Update – Erik Jalowitz, Washington County

Mr. Eric Jalowitz, Facilities Project Manager at Washington County, introduced Washington County staff members and provided an update on the new library located in Mahtomedi. He said that approximately 65 people attended a meeting to discuss what they would like to see with the new library. There were over 100 online survey participants. The new facility will have approximately 9,410 square feet of public area where the current is 5,631 square feet, staff areas will go from 1,000 square feet to 1,470, and support areas (restroom, mechanical, etc.) from its current of 2,269 square feet to 1,900 square feet. He provided a rendering of the preliminary site plan. There will be new sidewalk connections, additional parking and a drive-up book drop-off. Bidding will take place in February 2019. The current library will close in July 2019 with construction completion in summer of 2020.

In response to questions from the City Council, Mr. Jalowitz said that there will be five or six program rooms that can be utilized as meeting spaces. The size of the rooms has not been dialed in yet. They are looking at having a fireplace, and providing coffee is still on the table. They are looking at other libraries to see what works and what doesn't. They will be paying close attention to renewable energy. The current building has a basement, and they will work with the watershed district and the city to resolve drainage issues in other areas of the city. They will also bring the number of required parking spaces up to code.

4a. (Continued)

The City Council expressed their excitement for the new library, and thanked County Commissioners Stan Karwoski and Fran Miron, and the library staff for their support.

4b. New City Website

This item was continued to the November 20, 2018 City Council meeting.

5. DISCUSSION FROM THE AUDIENCE

Ms. Karen Leko, 1835 Morgan Street, said that the city has created an unsafe roadway. Her recycling and trash are not being picked up because the turn on Morgan is too sharp. She asked the city to restore her services, and formally requested the engineers to respond to her concerns at the next city council meeting.

Ms. Courtney Bouthilet, 1865 Morgan Street, said that trucks are not able to make the curve as it is too sharp. There is a 2” elevation in the road, and you cannot pass on the road. She wants this to be placed on the next agenda.

Engineer Sachi said that he just heard today about the trash haulers not being able to access Morgan Street. The Fire Chief was able to access the street and maneuver the trucks. He said the width of the roads was talked about many times. The road is 12’ wide; same as before the construction. The design was always discussed. He said that he will meet with Waste Management and Maroney’s Sanitation. He will bring back his findings to the City Council at the December 4, 2018 meeting.

6. CONSENT AGENDA

Administrator Neilson noted an error in the Forester Services Contract. Under 3.2 Payment for Forester Services, it should say “.....the total hourly billings shall equal or not exceed \$23,600.”

Council member Deans moved, and Council member Wolgamot seconded the motion to approve the consent agenda as amended and outlined below. The motion was unanimously approved.

6a. APPROVAL – City Forester Contract.

A contract with Steve Schumacher for Forestry Services for one-year in the amount of \$23,600 was approved.

6. (Continued)

6b. **APPROVAL – Liquor License Refund.**

The Dugout Bar was sold on October 1, 2018 and the liquor license was transferred to the new owner. A prorated refund in the amount of \$1,400 as outlined in Chapter 8 of the City Code was approved.

6c. **APPROVAL – 2018-2019 Cooperative Services Agreement between City of Mahtomedi, Mahtomedi Youth Hockey Association, and Mahtomedi School District 832.**

A cooperative services agreement between the City of Mahtomedi, Mahtomedi Youth Hockey Association, and Mahtomedi School District 832 for the use of the outdoor ice rinks was approved.

6d. **APPROVAL-Addendum to the Master Agreement for Arbitrage Monitoring Service for Series 2018A with Ehlers.**

An addendum to the master agreement for arbitrage monitoring services with Ehlers for the \$6,715,000 General Obligation Bonds, Series 2018A was approved.

7. PUBLIC HEARINGS

7a. **2019 – 2023 Capital Improvement Plan and Parks Capital Improvement Plan.**

At a Joint City Council/Finance Commission Work Session on October 16, 2018, the Commission and Council discussed the proposed 2019-2023 Capital Improvement Plan and Parks Capital Improvement Plan. The notice of public hearing on the proposed plans was advertised in the White Bear Press and the plans are currently on the City's website.

Engineer Sachi reviewed the 2019 - 2023 Capital Improvement Plan as outlined below:

2019

Echo Lake Improvement Project	\$1,350,000
CSAH 12 Improvement Project Phase I (Wildwood – East Ave)	\$598,000
Glenmar Area Drainage Project	\$1,000,000
Birchwood and Lots Lake Court Improvement Project	\$700,000

He stated that Birchwood Road will be improved at the same time as the Lake Links Trail development.

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7a. (Continued)

2020

Historic District Redevelopment – Phase IV	\$3,410,000
Dahlia Street Improvements	\$890,000
2020 Street Improvement Project	\$1,410,000
Storm Sewer Maintenance Project	\$380,000
Sanitary Sewer Maintenance Program	\$200,000
Bevins, Bichner and Talahi Street and Utility Improvements	\$1,433,000

2021

CSAH 12 Improvement Project Phase II (East Ave – Hilton Trl)	\$704,000
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2022

2022 Street Improvement Project	\$1,000,000
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2023

No project has been identified

Council member Brainerd asked if we can add to the CIP for the year 2023. Engineer Sachi said yes; the city looks at the CIP every year. Administrator Neilson said that there is no plan to bond in 2022.

Engineer Sachi reviewed the 2019 - 2023 Parks Capital Improvement Plan as outlined below:

2019

Replace Playground Pheasant Run Park	\$140,000
Park Concept Design and Public Input (Pheasant Run & Hallam)	\$13,500
Lake Links Trail	\$1,400,000
Street Car Trail	\$505,480

2020

Redevelop Hallam Park	\$250,000
Improvements	\$20,000

2021

Replace Playground Wedgewood Park	\$150,000
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2022

Improvements	\$40,000
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2023

Improvements	\$40,000
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7a. (Continued)

Engineer Sachi explained that “Improvements” means purchasing picnic tables, trash receptacles, benches, etc. He said that you tell the vendor how much money you have to work with, and they will create a design for the playground equipment.

Mayor Marshall opened the public hearing.

Mr. Ian Harding, 24 Bertha Court, said that he is a member of MAGI, and that we are blessed with awesome parks. Fitness stations in combination with existing trails and sidewalks enables all residents to enjoy mobility and fitness options within the community. The equipment is ADA accessible and would be placed on existing city owned land. He briefly outlined cost estimates and possible funding sources.

Council member Wolgamot said this would give people a reason to stay in the community. He thinks this is a great idea.

Council member Brainerd stated he also likes this concept; other countries have exercise kiosks.

Council member Ledermann said the city could integrate at the same time as the park improvements.

There being no further commentary from the audience, the public hearing was closed.

8. STAFF REPORTS

8a. CONSIDER APPROVAL – Proposal from WSB and Associates for Lake Links Trail Final Design and Specifications and Bidding Services.

Engineer Sachi said WSB is proposing to provide professional services required to prepare final design, final plans and specifications for the Lake Links Trail in the amount not to exceed \$152,536. The design will be for the trail segments located within the Birchwood Road and Wildwood Beach Road rights-of-way, along State Trunk Highway 244 from Neptune Street to Maple Street, and adjacent to Briarwood Avenue on city owned property from Hazel Avenue to north of Dwinnell Avenue location in Mahtomedi. Part of the proposal will give a cost estimate, and he believes it will be within budget.

Council member Brainerd moved, and Council member Ledermann seconded the motion to approve the proposal from WSB and Associates for the Lake Links Trail Final Design and Specifications and Bidding Services. The motion was unanimously approved.

8b. CONSIDER APPROVAL – Bill List

Council member Deans moved, and Council member Wolgamot seconded the motion to approve the bill list as presented. The motion was unanimously approved.

9. REPORT FROM THE CITY ADMINISTRATOR

Administrator Neilson said that the City Clerk's job has been posted, and applications will be accepted until November 26, 2018.

Engineer Sachi said that Washington County applied for and received an \$800,000 grant for the CSAH 12 improvements. Mahtomedi will receive \$600,000 and Willernie \$200,000. This money can be used for storm sewer, but not water main or sewer main. It can also fund street lights as long as they are not fancy. The County will continue paying their share. The monies from the fund raising event can then be used for banners. There will be a signal light installed at East Avenue, and we can use \$125,000 for that improvement.

Engineer Sachi also updated the Council on the Forest Avenue Streetcar Trail. The city received a \$150,000 grant from the DNR for the improvement. However, the DNR has very strict requirements including requiring a 10' bituminous trail with 2' clear zones, a required completion date of June 30, 2019, a turn radius of a minimum of 90', and the south and north termini must meet these requirements. He explained the additional costs that would be needed to meet these requirements including removing another 40 - 18" diameter trees, curbing along TH-244, and additional easement or right-of-way. He is recommending the city reject the DNR grant, and believes the City can still construct the trail. He would like to get the Park Commission's insight on this.

Council member Ledermann said that we should reject the grant; we can work with an 8' trail.

Council member Brainerd agreed to reject the grant, but to send it to the Park Commission for their input.

County Commissioner Fran Miron said the County is continuing to evaluate compost site locations. The County knows it is important to the communities and will continue working on it. The County has a great working relationship with the City of Mahtomedi.

10. COMMENTS FROM THE CITY COUNCIL

Council member Deans encouraged everyone to get out and vote.

Council member Lederman thanked the Finance Department and staff for all their hard work on the CIP.

11. CLOSED SESSION – None Scheduled

12. ADJOURNMENT

Council member Ledermann moved, and Council member Wolgamot seconded the motion to adjourn the meeting at 9:30 p.m. The motion was unanimously approved.

Respectfully submitted by Patricia K. McGing, Administrative Support Specialist.

APPROVED:

JUD MARSHALL, MAYOR

ATTESTED:

PATRICIA K. MCGING
ADMINISTRATIVE SUPPORT SPECIALIST