

**MAHTOMEDI CITY COUNCIL
MINUTES
NOVEMBER 20, 2018**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with the following Council members in attendance: Richard Brainerd, Timothy Deans, Jeff Ledermann and Steve Wolgamot. Also in attendance were City Administrator Scott Neilson, City Attorney Jay Karlovich, City Engineer John Sachi, City Planner Erin Perdu, Finance Director Scott Schaefer, Public Works Director Bob Goebel, Fire Chief Terry Fischer, and Account Clerk Jerene Rogers.

CONSIDER APPROVAL OF THE AGENDA

City Council member Deans moved, and City Council member Wolgamot seconded the motion to approve the agenda as amended. The motion was unanimously approved.

CONSIDER APPROVAL OF THE NOVEMBER 5, 2018 MEETING MINUTES

City Council member Ledermann moved, and City Council member Wolgamot seconded the motion to approve the minutes of the November 5, 2018 meeting as written. The motion was unanimously approved.

4. PRESENTATIONS

4a. New City Website

Finance Director Scott Schaefer presented an overview of the City of Mahtomedi's redesigned website. He noted the website has a new look and feel and that Jeannie Novak, Public Works Office Assistant has been updating the site with all the current news items. He said she will continue to put all digital agendas, minutes, etc. on the new site.

5. DISCUSSION FROM THE AUDIENCE - None

6. CONSENT AGENDA

City Council member Brainerd moved, and City Council member Deans seconded the motion to approve the consent agenda as presented. The motion was unanimously approved.

6a. APPROVAL – Fraternal Order of Eagles 94 Charitable Gambling License Request to Conduct Gambling at Bloody Mary's.

The Fraternal Order of Eagles 94 received permission to conduct charitable gambling at Bloody Mary's beginning December 1, 2018.

6. **Consent Agenda - Continued**

6b. **APPROVAL – Permanent Easement and Rights of Entry for Washington County.**

A permanent easement and rights of entry for Washington County was approved. Washington County will require these as part of the Stillwater Road Phase 1 Street Reconstruction Project.

6c. **APPROVAL – Resolution Adopting the Washington County All-Hazard Mitigation Plan.**

A cooperative services agreement between the City of Mahtomedi, Mahtomedi Youth Hockey Association, and Mahtomedi School District 832 for the use of the outdoor ice rinks was approved.

6d. **APPROVAL-Hiring of Paid On-Call Firefighters/EMT's.**

Fire Chief Fischer requested and received permission to hire Anthony Pabst, Brennan Anderson, and Nicholas Watson as paid on-call firefighter/EMT's contingent upon successful completion of the psychological exam, physical, and criminal background checks.

6e. **APPROVAL-Change Order NO. 2 for Hickory Street Improvement Project.**

Change Order No. 2 in the amount of \$32,581.50 for the Hickory Street Improvement Project was approved.

6f. **APPROVAL-Construction Pay Vouchers for Hickory Street Improvements and the Briarwood Area Improvements.**

Construction Pay Voucher No. 6 for the Hickory Street Improvements in the amount of \$36,941.46 for Douglas-Kerr Underground, LLC and Construction Pay Voucher No. 6 for the Briarwood Area Improvement in the amount of \$64,273.60 for T.A. Schifsky and Sons, Inc. was approved.

6g. **APPROVAL-Permission to Advertise for Public Works Maintenance Operator Position.**

City staff requested and received approval to advertise for the Maintenance Operator Position.

6h. **APPROVAL-Construction Pay Voucher for Phase 3 – Historic District Improvements and Edgumbe Drive Storm Drainage Improvements.**

Construction Pay Voucher No. 6 for the Historic District Phase 3 Improvements and Edgumbe Drive Storm Drainage Improvements in the amount of \$177,705.72 for Kuechle Underground, Inc. was approved.

7. PUBLIC HEARINGS

7a. **CONSIDER APPROVAL-Revocation of Liquor License for Taco's Fresh Sports Cantina Mahtomedi, LLC. Located at 3156 Century Avenue.**

City Attorney Jay Karlovich said the owner from Taco's Fresh paid his past due liquor license fee; however, there are some issues with the Department of Revenue. He said we recently received an application for a new liquor license for this location because it is being sold. The closing for this business is scheduled for the end of November. He said the Council will possibly be asked to approve a new liquor license for the new owners at the December 4th meeting.

Mayor Marshall opened the public hearing at 7:25 p.m. Hearing no comments the public hearing was closed at 7:26 p.m.

City Council member Brainerd moved, and City Council member Deans seconded the motion to continue this item at the December 4th, 2018 City Council meeting. The motion was unanimously approved.

8. STAFF REPORTS

8a. **CONSIDER APPROVAL – Request from Warren Kramer and Robin Sperl for a minor subdivision to divide the property at 139 Spruce Street into two lots.**

City Planner Erin Perdue presented an overview of this request. She said the applicant has requested a minor subdivision at the property located at 139 Spruce Street for the purpose of creating one additional residential lot. She said the existing home is on Parcel A and the proposed Parcel B is undeveloped. Both parcels would front on Spruce Street. There are no variances requested with this subdivision. She explained that proposed Parcel A would be 14,588 square feet, have a lot width of 112.84 feet and lot depth of 125.18 feet. Parcel B would be 10,400 square feet with a lot width of 92.77 feet and lot depth of 130.13 feet. She said Parkland Dedication has previously been paid when this lot was originally split, therefore no park dedication fees will be required for this subdivision.

City Engineer John Sachi reviewed the plans and stated the grading plan for the proposed house will be reviewed as part of the building permit once that is submitted. He said the only issue is evidence that an easement for the water service that runs to the home at 140 Tamarack Street exists. He stated that drainage and utility easements will be required along the newly created lot lines.

City Council member Brainerd moved, and City Council member Wolgamot seconded the motion to approve a Resolution Approving a Minor Subdivision for the Property at 139 Spruce Street., PID: 20.030.21.22.0056. The motion was unanimously approved.

8b. **CONSIDER APPROVAL – Request from Nicholas and Breah Jawor for a variance to allow impervious coverage of 44.1% in the Shoreland Overlay District where a maximum of 35% is permitted to allow for the construction of a detached garage on property located at 1145 Summit Avenue.**

City Planner Erin Perdu reviewed a request for a variance to allow impervious coverage of 44.1% in the Shoreland Overlay District where a maximum of 35% is permitted for construction of a detached garage at 1145 Summit Avenue. She explained the applicant is asking to build a 40 foot by 25 foot detached garage. She said a more standard depth for a two-car garage would be 24 feet.

City Engineer John Sachi said the drainage on this site generally flows from the southeast to the northwest out to Neville Avenue. In order to ensure that the drainage from the garage does not affect the adjacent property it's recommended that a gutter be installed on the garage and directed out towards Neville Avenue. In addition, in order to offset the increase in impervious surface the applicant should be required to install some sort of infiltration Best Management Practice. This could be a raingarden, French drain or pervious pavement surface for the new driveway.

City Council member Wolgamot stated the home that was recently built is not a small home, like many of the homes in the Historic District. He said he is not truly convinced that it is a necessity to grant a variance for this garage.

City Council member Brainerd asked the owner what the hardship is compared to merely an inconvenience.

Breah Jawor, applicant, said they have a lot of stuff to store and right now her husband parks his vehicle outside. She said they are willing to put in a raingarden and spend the extra money to make the garage look like the house. She stated right now they store the trailer on the street.

City Council member Brainerd moved, and City Council member Deans seconded the motion to have staff meet with the applicant(s) to draft a new plan with a smaller garage and less impervious coverage and return to the City Council by December 18th with draft resolutions both approving and denying the request. The motion passed 4-1 with City Council member Ledermann voting no.

8c. **CONSIDERAL APPROVAL – Washington County CDA Predevelopment Finance Fund Grant Application.**

City Administrator Scott Neilson said City staff has been working with the Washington County Community Development Agency (CDA) on developer recruitment for the properties along

8. Staff Reports – Continued

Century Avenue between Century College and the retail strip center north of the I-694 interchange. The CDA suggested that we may be a good candidate for funding through their Predevelopment Finance Fund grant program. The grant would help finance a Small Area Plan Study of the area to help spur investment and redevelopment.

City Council member Ledermann motioned and City Council member Deans seconded the motion to support a grant from the Predevelopment Finance Fund as well as local funding match of \$2,000 for a Century Avenue Small Area Plan. The motion was unanimously approved.

8d. CONSIDER APPROVAL – Bill List

Council member Deans moved, and Council member Ledermann seconded the motion to approve the bill list as presented. The motion was unanimously approved.

9. REPORT FROM THE CITY ADMINISTRATOR

Fire Chief Terry Fischer said the Fire Department has the opportunity to get a 1980 water tender truck that was donated by the DNR to the Cottage Grove Fire Department no cost to the city. Cottage Grove no longer has a use for this vehicle. This truck has a large water tank and will be used in areas that do not have hydrants. The only cost would be an annual oil change and tune-up.

City Administrator Neilson stated the reason Fire Chief Fischer is bringing this forward now is Cottage Grove has to know by next Wednesday if the city would like the truck. He said a formal request will be on the next City Council agenda.

The City Council agreed this is something that would be beneficial.

City Engineer Sachi updated the City Council on all the city projects. He said that most work has been completed, with the exception of a few items. He said the Hickory Street Project is complete and the State approved the project. He said they continue to work on the Forest Ave Trail Project, Lake Links Trail project, Echo Lake Improvement Project, etc.

10. COMMENTS FROM THE CITY COUNCIL

City Council member Wolgamot said since the City received grant money for the streetlights, he would like a letter to go out to those who donated and pledged funds for this project to be asked if they would like their donation to be used for accessory items for the beautification project. He

10. Comment from the City Council - Continued

said that a joint meeting with the Willernie City Council will need to be held in the near future to discuss this project.

City Council member Ledermann stated 76 people have signed up with Solar United, which is the largest co-op in Minnesota.

Council member Brainerd said he and City Administrator Neilson will be at the League Regional meeting at the end of the month. He also wish everybody a Happy Thanksgiving.

Mayor Jud Marshall said the new Spanish Immersion Daycare will be opening January 14th.

11. CLOSED SESSION – None Scheduled

12. ADJOURNMENT

Council member Brainerd moved, and Council member Wolgamot seconded the motion to adjourn the meeting at 8:45 p.m. The motion was unanimously approved.

Respectfully submitted by Jerene Rogers, Account Clerk.

ATTESTED:



JERENE ROGERS
ACCOUNT CLERK

APPROVED:


JUD MARSHALL, MAYOR