

**MAHTOMEDI CITY COUNCIL
MINUTES
JANUARY 17, 2023**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with City Council members Richard Brainerd, Luke Schlegel, and Jane Schneeweis in attendance. City Council member Lilly Melander was absent with prior notice. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, City Planner Hannah Rybak, Public Works Director Bob Goebel, Fire Chief Terry Fischer, Finance Director Scott Schaefer, and City Clerk Jerene Rogers were also in attendance.

CONSIDER APPROVAL OF AGENDA

City Council member Schneeweis moved and City Council member Brainerd seconded the motion to approve the agenda as amended. The motion was unanimously approved.

CONSIDER APPROVAL OF THE JANUARY 3, 2023 CITY COUNCIL MEETING MINUTES

City Council member Brainerd said the meeting date for the second meeting in June should be changed to June 20th from June 22nd.

City Council member Schlegel moved and City Council member Brainerd seconded the motion to approve the January 3, 2023 meeting minutes as amended. The motion was unanimously approved.

4. **PRESENTATIONS - None**
5. **DISCUSSION FROM THE AUDIENCE - None**
6. **CONSENT AGENDA**

City Council member Schlegel moved and City Council member Brainerd seconded the motion to approve the consent agenda as presented. The motion was unanimously approved.

6a. APPROVAL – Change Order No. 1 for Lake Links Trail Lighting.

Change Order No. 1 in the amount of \$4,173.54 for Killmer Electric Company, Inc. for the Lake Links Trail Lighting was approved.

6b. APPROVAL – Grant Contract Between Minnesota DNR and City of Mahtomedi for Fire Department Radios.

Grant Contract No. 200979 between the Minnesota DNR and the City of Mahtomedi Fire Department was approved. The Grant is a \$2,500.00 matching grant that the Fire Department will use to purchase new radios.

6c. APPROVAL – City of Mahtomedi Pay Equity Implementation Report.

The City of Mahtomedi Pay Equity Implementation Report was approved. The City is required by

6. CONSENT AGENDA - Continued

State law to report wage information every three years. The City is in compliance with the requirements.

6d. APPROVAL – Construction Pay Voucher No. 4 for \$108,957.83 and No. 5 for \$13,074.06 for OMG Midwest for the 2022 Street Improvement Project.

Construction Pay Vouchers No. 4 and No. 5 in the amounts of \$108,957.83 and \$13,074.06 for OMG Midwest for the 2022 Street Improvement Project were approved.

6e. APPROVAL – Construction Pay Voucher No. 6 (Final) for 2022 Street Improvement Project in the amount of \$36,016.11 for OMG Midwest.

Construction Pay Voucher No. 6 (Final) in the amount of \$36,061.11 for OMG Midwest for the 2022 Street Improvement Project was approved.

7. PUBLIC HEARINGS-None

8. STAFF REPORTS

8a. CONSIDER APPROVAL-Request from Clear Channel Outdoor LLC, on behalf of property, owner, FedEx Ground Packaging, Inc. for a Conditional Use Permit to update the existing billboard at the southwest corner of the subject property to an electronic display at 7 Long Lake Road and described as PID 31.03.21.34.0021.

City Administrator Scott Neilson said the City is in receipt of a conditional use permit application from Clear Channel Outdoor to update the existing billboard at the property located at 7 Long Lake Road.

City Planner Hannah Rybak said Clear Channel Outdoor, LLC is asking to update the current billboard to an electronic display. She said the property is owned by FedEx Ground Packaging System, Inc. She explained the size and location of the billboard will remain as it is today. She said in addition Clear Channel Outdoor has offered the use of the electronic display to the City for up to 20 hours a month for community messaging. City Planner Rybak said the Planning Commission voted unanimously to recommend approval of the requested conditional use permit.

City Council member Schlegel moved and City Council member Schneeweis seconded the motion to approve Resolution No. 2023-02 a Resolution Approving a Conditional Use Permit for the Conversion of an Existing Legal Nonconforming Billboard to an Electronic Graphic Display Sign at the property located at 7 Long Lake Road, PID 31.03.21.34.0021. The motion was unanimously approved.

8. STAFF REPORTS - Continued

8b. CONSIDER APPROVAL-Bill List

City Council member Schneeweis moved and City Council member Brainerd seconded the motion to approve the bills as presented. The motion was unanimously approved.

9. REPORT FROM THE CITY ADMINISTRATOR

Public Works Director Bob Goebel reminded the City Council that the annual skating party will be held this Sunday, January 22 from 12:00 – 3:00 p.m.

City Council member Brainerd asked how public works is doing with the road conditions.

Public Works Director Goebel said it's rough. He said the crew is scraping this week. He said they have been getting a lot of phone calls from unhappy residents complaining about the snow at the end of their driveways. He reiterated to the Council that public works does not intentionally drop snow in driveways, it's how the plows push the snow.

City Council member Schlegel asked who maintains the Metro Transit bus stops. He said the bus stop near him is full of snow and the riders are standing or sitting on the snow piles. He asked if we can get this taken care of.

Public Works Director Goebel said he will look into who is responsible for clearing the snow at the bus stops. If the City is responsible he will get a crew out to take care of them.

City Engineer John Sachi said his colleague Nick Guilliams is leaving WSB for a full-time position with the City of South St. Paul. He said WSB will be looking for a project engineer for Mahtomedi.

City Council member Schneeweis said we will miss Nick.

10. COMMENTS FROM THE CITY COUNCIL

Mayor Jud Marshall said he is resigning effective immediately after 20 years from the City Council. He said this has been a very interesting job and he has learned a lot about Mahtomedi. He said he has met a lot of wonderful people and will miss seeing everybody.

City Council member Brainerd said it has been a pleasure working with the Mayor.

City Council member Schneeweis said she has been honored to have worked with the Mayor and he will be missed by many, many people.

City Council member Schlegel said he hasn't worked with the Mayor very long, but in that time people only have great things to say about Jud.

City Council member Brainerd said the City will plan a celebration for a future date.

11. CLOSED SESSION - None

12. ADJOURNMENT

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to adjourn the meeting at 7:35 p.m. The motion was unanimously approved.

ATTESTED:

APPROVED:



JERENE ROGERS, CITY CLERK



RICHARD BRAINERD, ACTING MAYOR