

**MAHTOMEDI CITY COUNCIL  
MINUTES  
APRIL 21, 2020**

Mayor Jud Marshall convened the regular City Council meeting telephonically at 7:00 p.m. with Council members: Richard Brainerd, Jeff Ledermann, Jane Schneeweis, and Steve Wolgamot in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, Public Works Director Bob Goebel, Fire Chief Terry Fischer, Finance Director Scott Schaefer, and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None

**CONSIDER APPROVAL OF THE APRIL 7, 2020 CITY COUNCIL MEETING MINUTES AND THE APRIL 8, 2020 CITY COUNCIL BOARD OF REVIEW MEETING MINUTES**

City Council member Wolgamot moved and City Council member Brainerd seconded the motion to approve the April 7, 2020 City Council meeting minutes and the April 8, 2020 City Council Board of Review meeting minutes. The motion was unanimously approved by roll call vote: Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None

- 4. **PRESENTATIONS - None**
- 5. **DISCUSSION FROM THE AUDIENCE - None**
- 6. **CONSENT AGENDA**

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the Consent Agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

**6a. APPROVAL – 2020 Liquor License Renewals**

Each year, licenses for on/off sale, Sunday, intoxicating, 3.2% Off-Sale Malt Liquor and gasoline stations come up for renewal. Staff recommended and received approval of the license renewals, contingent upon receipt of all appropriate paperwork and certificates of insurance.

**6b. APPROVAL – Disposition of Surplus Cable Cast Equipment**

Staff asked for and received permission to dispose of surplus cablecast equipment. The cablecast equipment was recently replaced and the surplus equipment will be recycled or repurposed.

**6c. APPROVAL – Change Order No. 1 and Pay Voucher No. 8 for the Echo Lake Area Improvements for T.A. Schifsky and Sons, Inc.**

Change order No. 1 in the amount of \$18,439.00 and Pay Voucher No. 8 in the amount of \$17,517.05 for the Echo Lake Area Improvements for T.A. Schifsky and Sons, Inc. was approved.

**6d. APPROVAL – Resolution Awarding Contract for Hallam Park Redevelopment Project to Bituminous Roadways, Inc.**

Resolution No. 2020-22 Awarding a Contract for the Hallam Park Redevelopment Project to Bituminous Roadways, Inc. in the amount of \$144,806.00 was approved.

**7. PUBLIC HEARINGS - None**

**8. STAFF REPORTS**

**8a. DISCUSSION – CSAH 12 Turnback Improvements.**

City Administrator Scott Neilson said recently MN Dot turned back TH 244 from Century Avenue to Veteran's Memorial Park. Washington County held an open house on March 5 to get input regarding potential improvements needed to meet City and County needs.

City Engineer John Sachi indicated that the County is in the process of designing the pedestrian crossing at Aldi's as previously discussed by the City Council. The work is planned to be completed in 2020 while the remaining much larger project is planned for 2021. The County wants the City's assurance that they still want to proceed with the pedestrian crossing at this location as previously discussed. There is no cost participation from the City for this work as it was specifically part of the turnback monies the County received from MN DOT. The planned work at the Aldi crossing is curbing extensions, median installation and crosswalk signage and pavement markings. There are no plans at this time to install a rectangular rapid flashing beacon(RRFB) because the beacon would have to be removed and reinstalled as part of the larger project. The City has placed some pedestrian warning signs at the Wedgewood Drive crosswalk to heighten the awareness of the motoring public to the pedestrian activity in this location.

**8. STAFF REPORTS - Continued**

City Council member Wolgamot asked to find out how much money the County received as part of the turnback.

City Engineer Sachi said he could find that information for the Council. He reminded the Council that the City would be responsible for a 50/50 cost share for any additional improvements the Council may ask for that were not included in the turnback agreement.

City Council member Ledermann wants to make sure we get the items that we feel are a priority.

**8b. DISCUSSION AND DIRECTION – Birchwood Road Improvements.**

City Administrator Neilson said an on-site meeting was held with representatives from the City of Birchwood on April 10, 2020 to discuss the planned improvements on Birchwood Road related to traffic safety concerns with the trail and proposed watermain work.

City Engineer Sachi said the meeting included discussion regarding 40' of watermain the City of Mahtomedi will fix in the City of Birchwood. He said this watermain serves four residents of Birchwood off a 2" line connected to Mahtomedi's main line. Mahtomedi will install a new fire hydrant at the location of the current hydrant in Birchwood. Mahtomedi will continue to take care of the waterline in Birchwood but has no responsibility for the service lines. Future maintenance will be addressed in the Joint Powers Agreement the City Attorney will draft. The joint powers agreement will memorialize all issues related to this water issue. The City of Mahtomedi will be installing a Rectangular Rapid Flashing Beacon (RRFB) at the termini of the trail. City Engineer Sachi said the City of Birchwood sent him an email prior to this meeting asking for a two-button beacon to be installed. This is a change to what was previously discussed. He also noted that Birchwood would like stop signs installed on Birchwood Road at Lost Lake Court.

City Council member Schneeweis commended John for leading this meeting. She said there were many items discussed and agreed upon. She is in favor of a two-button beacon at this location.

City Council member Wolgamot feels the two-button beacon is a good idea. He also likes the crosshatched area. He said the stop sign issue can be dealt with at a later date.

City Engineer Sachi said there will be a change order that includes installing a crosswalk using high visibility permanent ground-in thermoplastic markings, a two-button RRFB, and painting a large crosshatched area in yellow on the Birchwood side of the crosswalk. He said there will be

**8. STAFF REPORTS – Continued**

a resolution for approval at the next council meeting to decrease the speed limit to 25 mph. He anticipates that the costs may be grant eligible.

**8c. CONSIDER APPROVAL – Bill list.**

City Council member Wolgamot moved and City Council member Schneeweis seconded the motion to approve the bills as presented. The motion was unanimously approved by roll call vote. Yea: Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

**9. REPORT FROM CITY ADMINISTRATOR**

City Administrator Neilson said the organics recycling program that is scheduled to begin on May 7 will be postponed because the facility is currently closed. We will figure out how to communicate this with those that signed up for this program.

City Engineer Sachi gave a brief update on the current projects. He said the Birchwood Road project should start within the next two weeks. The contractor will begin with Lost Lake Court. There will be some tree removal in this area. He said the sewer lining project in the City is complete and the contractor has moved out of town. He indicated that Xcel Energy is updating and moving gas lines in the Phase 4 area. He said the preconstruction meeting is scheduled for April 30 with work to begin for this project May 4. The gate valves along Mahtomedi Avenue will be replaced first. He explained that two power poles have been relocated within the Dahlia Street project. The contractor is hoping to start this week. He said two stormsewer projects are in the process of being re-bid. This includes the Park Avenue and 1446 Harmony Drive areas. The Glenmar area project will be re-bid next year and the pumping station will be worked into the 2021 or 2022 budget depending on the other projects that are proposed for those years. The Bevins, Bichner and Talahi project is being modified and might be re-bid this year with the contract allowing the work to happen next year. He said the CSAH 12 has about 4-5 weeks' worth of work to finish this spring.

City Council member Schneeweis asked Fire Chief Fischer if they have enough supplies.

Fire Chief Fischer stated that they have enough protective supplies right now, the only item they are running low on is gowns. He said call volume is down considerably. There will be an opportunity for residents to drop off handmade masks at the fire station Saturday, from 10:00 am – 2:00 pm.

**10. COMMENTS FROM THE CITY COUNCIL**

City Council member Ledermann would like to have the Metro Bow hunters and the MN DNR at a meeting to discuss the deer population. He explained that a coordinated effort with the communities surrounding Mahtomedi should be included in a discussion to thin the deer population.

**11. CLOSED SESSION - None**


**12. ADJOURNMENT**

City Council member Wolgamot moved and City Council member Schneeweis seconded the motion to adjourn the meeting at 8:15 p.m. The motion was unanimously approved by a roll call vote. Yea: Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

**ATTESTED:**

**APPROVED:**

  
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JERENE ROGERS,  
CITY CLERK

  
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JUD MARSHALL, MAYOR