

**MAHTOMEDI CITY COUNCIL
MINUTES
MAY 16, 2023**

Mayor Richard Brainerd convened the regular City Council meeting at 7:00 p.m. with City Council members Jeff Charlesworth, Lilly Melander, Luke Schlegel, and Jane Schneeweis in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, City Planner Hannah Rybak, Public Works Director Bob Goebel, and City Clerk Jerene Rogers were also in attendance.

CONSIDER APPROVAL OF AGENDA

City Administrator Scott Neilson asked to add Amendment to Agreement for Professional Services between the City of Mahtomedi and Expert Billing for ambulance billing as item 6e. to the Consent Agenda.

City Council member Schlegel moved and City Council member Charlesworth seconded the motion to approve the agenda as amended. The motion was unanimously approved.

CONSIDER APPROVAL OF THE MAY 2, 2023 CITY COUNCIL MEETING MINUTES AND THE MAY 4, 2023 JOINT CITY COUNCIL/FINANCE COMMISSION WORKSHOP MEETING MINUTES.

City Council member Schneeweis moved and City Council member Melander seconded the motion to approve the May 2, 2023 City Council meeting minutes and the May 4, 2023 Joint City Council/Finance Commission workshop meeting minutes as presented. The motion was unanimously approved.

4. PRESENTATIONS

Update on CSAH 12 Project – Eden Rogers, Washington County

Eden Rogers, Washington County Project Engineer presented the Council with an overview of Phase 3 of the CSAH 12 Project. She said the location of Phase 3 will run from East Avenue/Hallam Avenue to Kimbro Avenue in the City of Grant. She said the project will consist of pavement reconstruction and rehabilitation. She explained the goals of the project are to improve safety for all users, provide efficient corridor mobility, provide a comprehensive transportation network, improve drainage and replace some City utilities. She detailed the public engagement that has already taken place along with public engagement planned for the future. She indicated that they would like to bid the project in early 2024 with construction in the Spring/Summer of 2024. She identified the scope of the project which will consist of pavement reconstruction, a new signal light at East Avenue/Hallam Avenue and County Road 12, a new trail on the south side of County Road 12 as well as trail resurfacing, pedestrian facility improvements and drainage improvements.

City Council member Charlesworth said the first phases of the project turned out very nice and he appreciates the pedestrian safety work included with the current plan.

City Council member Schlegel asked if the road will be fully closed and if they have determined where the detours will be routed.

4. PRESENTATIONS – Continued

Ms. Rogers stated they do not have a final answer to this at this time. She said they will know more in the fall after working with the design team.

City Engineer John Sachi stated the City will be adding three decorative street lights as part of the project. He said the County has been great to work with and very accommodating. He reminded the Council that public works has agreed to plow and maintain the trail that will be constructed south of County Road 12 from Ideal Avenue to the streetlight at the school entrance.

Mayor Brainerd asked if the County could find a way to reduce the speed limit in the area between the new subdivision in Grant and the City of Mahtomedi border.

Washington County Commissioner Fran Miron said they are willing to ask the State to look at this section of roadway to reduce the speed limit. He said the Commissioners appreciate the relationship with our Council and said projects in Mahtomedi have been successful because the Council listens to their citizens and the citizens are engaged.

Mayor Brainerd thanked the County staff for the update.

5. DISCUSSION FROM THE AUDIENCE

Paul Martin, 205 Juniper Street stated Juniper Street is in need of repair. He said he wished the City would have considered adding the entire street to the project with the Juniper cul-de-sac.

City Engineer Sachi said the neighborhood could petition to have the roadway repaired. He said the earliest this could happen would be 2025.

6. CONSENT AGENDA

City Council member Schlegel moved and City Council member Charlesworth seconded the motion to approve the consent agenda as amended. The motion was unanimously approved.

6a. APPROVAL – 2024 Budget Calendar.

The 2024 Budget Calendar was approved as presented.

6b. APPROVAL – Resolution Approving Municipal Support for the County State Aid Highway 12 (75th Street North) Improvement Project.

Resolution No. 2023-22 a Resolution Approving Municipal Support for the County State Aid Highway 12 (75th Street North) Improvement Project was approved.

6c. APPROVAL – Engineer Proposal for Water Tower Painting.

6. CONSENT AGENDA - Continued

The proposal from WSB to prepare plans and specifications for the replacement of the water tower coating system was approved. An inspection recently found the water tower by the high school is in need of a total coating replacement inside and out. The proposal includes a not to exceed cost of \$101,215.

6d. APPROVAL – Public Works Boiler Replacements.

A contract for Yale Mechanical in the amount of \$66,950.00 was approved. The contract will cover four high efficiency boilers at the public works building. The City will qualify for a rebate through Xcel Energy through their Turnkey Program.

6e. APPROVAL – Amendment to Agreement for Professional Services

An Amendment to Agreement for Professional Services between the City of Mahtomedi and Expert Billing was approved. The amendment will allow Expert Billing to continue to provide ambulance billing services for all accounts for which they provided billing services for on or before May 31, 2023 through December 31, 2023. Expert Billing will charge the City 3.5% of net patient accounts collected by Expert Billing from per-termination accounts.

7. PUBLIC HEARINGS – None

8. STAFF REPORTS

8a. CONSIDER APPROVAL – Request from Applicant Prelude Holdings on Behalf of Phil Dommer for a Minor Subdivision to divide the parcel into two lots at 928 Griffin Avenue and described as PID 20.030.21.43.0037.

City Planner Hannah Rybak said the applicant, Phil Dommer is requesting a minor subdivision of the property located at 928 Griffin Avenue. She said the applicant is asking to divide the existing lot into two single-family residential lots. She said the existing home would remain on parcel B, and a new home will be constructed on proposed parcel A. She indicated the current detached garage and a portion of the existing deck will have to be removed to meet the sideyard setback requirement. This must be completed before the minor subdivision can be recorded. City Planner Rybak said there are several conditions the applicant must meet as part of the minor subdivision approval that are listed in the resolution.

City Engineer Sachi said sanitary sewer and water are not available to the new home site along Griffin Avenue. He stated the existing home is served from the corner of Ivy Street and Griffin Avenue with long service lines. He said the developer will be responsible for the cost of any utility extensions needed to serve the new lot. He said the City is aware there are water issues in this area. He said the new home will not make these issues worse. He indicated the City will need to complete a study of the area including Hanson Street, Ivy Street, Iris Street and Griffin Avenue as part of a future improvement project.

8a. STAFF REPORTS – Continued

City Council member Schneeweis moved and City Council member Schlegel seconded the motion to approve Resolution No. 2023-21 a Resolution Approving a Minor Subdivision at the Property located at 928 Griffin Avenue, PID 20.030.21.43.0037. The motion was unanimously approved.

8b. CONSIDER APPROVAL – Bill list.

City Council member Charlesworth moved and City Council member Schlegel seconded the motion to approve the bills as presented. The motion was unanimously approved.

9. REPORT FROM THE CITY ADMINISTRATOR

City Administrator Neilson said the White Bear Historical Society will be at City Hall on July 29th from 10:00 a.m. to 1:00 to hold a Scan for Keeps. Residents are asked to bring memorable or historic documents for the Historical Society to scan into their collection and return the document to its owner.

City Administrator Neilson said he does not have a legislative update at this time.

10. COMMENTS FROM THE CITY COUNCIL

City Council member Schlegel said the Suburban Cable Commission has signed a contract to purchase a new van. He said they will also be updating their website.

City Council member Schneeweis said she will be attending the next Willernie City Council meeting.

Mayor Brainerd said he met with the Mayor of Dellwood and has a meeting next week with the President of Century College.

11. CLOSED SESSION – Closed session pursuant to Minn. Stat. Sec. 13D.05, subd. 3(b), attorney-client privilege, regarding the contested case concerning the City's water appropriation permit that is part of OAH Master Docket No. OAH 8-2002-37733, *In the Matter of Amendments to Various Water Appropriation Permits* and OAH 8- 2002-35477, *In the Matter of Amendments to Water Appropriation Permit 1969-0163, City of Mahtomedi (OAH 84-2002-35477)*, which resulted from the Lake Level Litigation, *White Bear Lake Restoration Association, et al v. Minnesota Department of Natural Resources, et al.*

City Council member Schneeweis moved and City Council member Charlesworth seconded the motion to adjourn the regular City Council meeting at 8:34 p.m. and go into a Closed Session for an attorney-client privileged discussion regarding the contested case concerning the City's water appropriation permit that is part of OAH Master Docket No. OAH 8-2002-37733, *In the Matter of Amendments to Water Appropriation Permit 1969-0163, City of Mahtomedi (OAH 84-2002-35477)*, which resulted from the Lake Level Litigation, *White Bear Lake Restoration Association, et al v. Minnesota Department of Natural Resources, et al.* The motion was unanimously passed.

11. CLOSED SESSION – Continued

Mayor Brainerd, City Council members Charlesworth, Melander, Schlegel and Schneeweis were in attendance along with City Administrator Neilson, City Attorney Nason, City Attorney Sienko, City Attorney Hiram, City Engineer Sachi, Public Works Director Bob Goebel, and City Clerk Jerene Rogers.

Following the Closed Session, City Council member Schlegel moved and City Council member Schneeweis seconded the motion to reconvene the regular meeting at 9:05 p.m. The motion was unanimously approved.

12. ADJOURNMENT

City Council member Charlesworth moved and City Council member Schneeweis seconded the motion to adjourn the meeting at 9:06 p.m. The motion was unanimously approved.

ATTESTED:

APPROVED:



JERENE ROGERS, CITY CLERK



RICHARD BRAINERD, MAYOR