

**MAHTOMEDI CITY COUNCIL  
MINUTES  
JUNE 20, 2023**

Mayor Richard Brainerd convened the regular City Council meeting at 7:00 p.m. with City Council members Jeff Charlesworth, Lilly Melander, Luke Schlegel, and Jane Schneeweis in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, Public Works Director Bob Goebel, Fire Chief Terry Fischer and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Council member Charlesworth moved and City Council member Schlegel seconded the motion to approve the agenda as presented. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE MAY 16, 2023 CITY COUNCIL MEETING MINUTES.**

City Council member Schneeweis moved and City Council member Charlesworth seconded the motion to approve the May 16, 2023 City Council meeting minutes as presented. The motion was unanimously approved.

**4. PRESENTATIONS – Representative Patti Anderson**

Representative Patti Anderson gave an update regarding the recent legislative session. She discussed the additional funds that were approved for the Lake Links Trail and the possible turnback of Highway 244.

**5. DISCUSSION FROM THE AUDIENCE**

Peg Neurer, 1021 Summit Avenue and 1018 Park Avenue is concerned with the parking on Park Avenue and the nuisances taking places at the beach. She has concerns about rescue/fire vehicles being able to access the street in case of an emergency.

Public Works Director Bob Goebel said temporary no parking signs have been installed in the past to help with this issue. He said he has spoken with a couple of the Washington County deputies regarding the other issues, so they are aware of the problem. He would like to get direction for a permanent solution to the parking issues.

The Council engaged in discussion regarding the installation of permanent no parking signs on one side of Park Avenue. The conclusion is to install temporary no parking signs on the east side of Park Avenue, with the idea the signs can be moved to the west side if this doesn't ease the parking issues.

City Council member Schneeweis moved and City Council member Charlesworth seconded the motion to adopt a temporary restriction of parking on the east side of Park Avenue from Juniper Street to Locust Street, subject to modification by the Fire Chief as necessary, until further rescinded or modified by the city council. The motion was unanimously approved.

6. CONSENT AGENDA

City Council member Charlesworth moved and City Council member Schlegel seconded the motion to approve the consent agenda as presented. The motion was unanimously approved.

6a. APPROVAL – Resolution Rescinding Resolution 2018-67 Restricting Parking on the South and East side of Dunbar Way.

Resolution No. 2023-23 a Resolution Rescinding Resolution 2018-67 Restricting Parking on the South and East side of Dunbar Way was approved.

6b. APPOINTMENT– Resolution Appointing Election Judges for the November 7, 2023 General Election.

Resolution No. 2023-24 a Resolution Appointing Election Judges for the November 7, 2023 General Election was approved.

6c. APPROVAL – Construction Pay Voucher No. 2 in the amount of \$25,406.09 for the Greenwood Ditch Drainage Improvement Project for Winberg Companies.

Construction Pay Voucher No. 2 for the Greenwood Ditch Drainage Improvement Project in the amount of \$25,406.09 for Winberg Companies was approved.

6d. APPROVAL – Employee Leave of Absence Requests.

The City Council approved requests by two employees for unpaid leave of absences.

6e. APPROVAL – Wedgewood Way Asphalt Repair.

A contract with T.A. Schifsky and Sons, Inc. for a 1” overlay of Wedgewood Way was approved. The contract is in the amount of \$14,000.00.

6f. APPROVAL – Payment to Killmer Electric in the amount of \$16,109.66 for Lakes Links Trail Lighting.

Pay Voucher No. 4 in the amount of \$16,109.66 to Killmer Electric for the Lake Links Trail lighting was approved.

6g. APPROVAL – Final Payment to Killmer Electric in the amount of \$8,883.68 for Lakes Links Trail Lighting.

Pay Voucher No. 5 and Final in the amount of \$8,883.68 to Killmer Electric for the Lake Links Trail lighting was approved.

6. CONSENT AGENDA - Continued

6h. APPROVAL – Engineering Proposal for Drainage Study in the Griffin Avenue Area.

WSB has proposed to complete a stormwater study of drainage issues near Griffin Avenue and the cross streets between Juniper Street and Hickory Street. The proposal was approved at a not to exceed fee of \$16,500.00.

6i. APPROVAL – Cancel July 5<sup>th</sup>, 2023 City Council meeting.

Due to the July 4<sup>th</sup> holiday, the July 5<sup>th</sup>, 2023 City Council meeting was cancelled.

7. PUBLIC HEARINGS – None

8. STAFF REPORTS

8a. CONSIDER APPROVAL – Ordinance Amending the Salaries of the Mayor and Council Members Pursuant to Minnesota Statutes 415.11.

Mayor Brainerd stated the Council asked staff to review the salaries for the Mayor and City Council positions of similar size cities earlier this year. He said staff came back with a report showing the salaries for Mahtomedi City Council are in the mid to low range. The increase in salary will not take effect until January 2024 after the next municipal election.

City Council member Schlegel moved and City Council member Charlesworth seconded the motion to approve Ordinance No. 2023-01, an Ordinance Amending the Salaries of the Mayor and Council Members Pursuant to Minnesota Statutes 415.11. The salaries for 2024 will be \$7,200.00 annually for the Mayor and \$6,000.00 annually for the Council Members. This will increase the salary for both positions by \$100.00 per month. The motion passed 4-1 with City Council member Melander voting no.

8b. CONSIDER APPROVAL – Bill list.

City Council member Charlesworth moved and City Council member Schlegel seconded the motion to approve the bills as presented. The motion was unanimously approved.

9. REPORT FROM THE CITY ADMINISTRATOR

City Administrator Neilson said the current recycling contract will expire at the end of 2023. He said a consultant will help prepare the request for proposals and get the documents out to the prospective haulers next week. He explained he would like to have a committee comprised of one council member, one Environmental Commission member and one staff member to review the proposals before awarding the contract.

**9. REPORT FROM THE CITY ADMINISTRATOR – Continued**

City Engineer John Sachi said the council recently approved the refurbishment of water tower #1 located at the high school. He said there was some discussion regarding changing the emblem on the tower. He stated the current emblem is a Zephyr with “Mahtomedi” above the emblem and “Home of the Zephyrs” below the emblem. He is proposing to leave the emblem “as is” because it is in full view from the football field/track.

The consensus of the City Council is to leave the emblem “as is.”

**10. COMMENTS FROM THE CITY COUNCIL**

City Council member Charlesworth said No Mow May was successful however he suggested to consider mowing the parks before the Memorial Day holiday next year.

City Council member Melander said the flower baskets/gardens and trails look great and thanked the Public Works team.

City Council member Schneeweis said she attended the Dellwood City Council meeting where there was considerable discussion about the Lake Links Trail. She also attended the Willernie City Council meeting where they have a Washington County deputy provide an update. She would like a deputy to attend our meetings to provide the council with updates on issues in our City. She explained recently the dock at the beach broke when a bunch of high school kids were there. She said the kids helped to move the broken dock and she wants to thank them and the Public Works staff who were called to take care of the problem. She said the dock needs replacing and is hopeful that we are looking into a new one. She also thanked Mr. Tumbleson and Sandy Wilkenson for their efforts at the beach. She stated Mr. Tumbleson rakes the beach every morning and Sandy planted flowers under the beach sign and has organized a group to maintain and water them.

Mayor Brainerd said he would also like to have a deputy attend a future council meeting for an update. He also reminded the rest of the council to forward complaints and other issues to the City Administrator to be handled.

**11. CLOSED SESSION - Closed session pursuant to Minnesota Statutes, Section 13D.05, subd. 3(c)(1) and (3) to determine the asking price for real property to be sold by the City and to develop an offer for the purchase or sale of real property.**

Mayor Brainerd made to motion to move into closed session pursuant to Minnesota Statutes, Section 13D.05, subd. 3(c)(1) and (3) to determine the asking price for real property to be sold by the City and to develop an offer for the purchase or sale of real property for the real property identified as: Lot 1, Block 124, Wildwood (Parcel Number 17.030.21.34.0009) and Lot 21, Block 123, Wildwood, part of Parcel Number 17.030.21.34.0004, with a street address of 357 Quail

**11. CLOSED SESSION – Continued**

Street. City Council member Schneeweis seconded the motion to adjourn the regular City Council meeting at 7:59 p.m. The motion was unanimously approved.

Mayor Brainerd, City Council members Charlesworth, Melander, Schlegel and Schneeweis, City Administrator Neilson, City Attorney Nason, City Engineer Sachi, Public Works Director Goebel and City Clerk Rogers were in attendance for the Closed Session.

Following the Closed Session, City Council member Schneeweis moved and City Council member Charlesworth seconded the motion to reconvene the regular meeting at 8:30 p.m. The motion was unanimously approved.

Mayor Brainerd noted the closed session was tape recorded at the expense of the public body.


**12. ADJOURNMENT**

City Council member Schlegel moved and City Council member Charlesworth seconded the motion to adjourn the meeting at 8:31 p.m. The motion was unanimously approved.

**ATTESTED:**

**APPROVED:**

  
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JERENE ROGERS, CITY CLERK

  
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RICHARD BRAINERD, MAYOR