

**MAHTOMEDI CITY COUNCIL  
MINUTES  
AUGUST 4, 2020**

Mayor Jud Marshall convened the regular City Council meeting telephonically at 7:00 p.m. with Council members: Richard Brainerd, Jeff Ledermann, and Steve Wolgamot in attendance. City Council member Jane Schneeweis was absent with prior notice. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineers John Sachi and Nick Guilliams, Public Works Director Bob Goebel, Finance Director Scott Schaefer, Fire Chief Terry Fischer, and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Council member Wolgamot moved and City Council member Brainerd seconded the motion to approve the agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Wolgamot. Nay: None

**CONSIDER APPROVAL OF THE JULY 21, 2020 JOINT CITY COUNCIL/WASHINGTON COUNTY WORKSHOP MEETING MINUTES AND THE JULY 21, 2020 CITY COUNCIL MEETING MINUTES**

City Council member Ledermann asked to amend the July 21, 2020 Workshop meeting minutes to include the statement that he agrees with Council member Wolgamot that he would like to see space dedicated for bike and pedestrian use from Wedgewood Drive to Birchwood Road.

City Council member Ledermann moved and City Council member Wolgamot seconded the motion to approve the July 21, 2020 Joint City Council/Washington County workshop meeting minutes as amended and the July 21, 2020 City Council meeting minutes as presented. The motion was unanimously approved by roll call vote: Yea: Brainerd, Ledermann, Marshall, Wolgamot. Nay: None

**4. PRESENTATIONS**

**4a. 15 Year Service Award – Tim Albrecht**

Tim Albrecht was unable to attend the meeting.

**5. DISCUSSION FROM THE AUDIENCE - None**

**6. CONSENT AGENDA**

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve the Consent Agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Wolgamot. Nay: None.

6. CONSENT AGENDA - Continued

- 6a. APPROVAL – Schedule Joint Finance Commission/City Council meeting for September 1, 2020 at 5:00 p.m. to discuss the 2021 Preliminary General Fund, Special Revenue Fund, Building and Equipment Replacement Fund and Utility Funds.

Staff requested and received permission to schedule a joint Finance Commission/City Council meeting for September 1, 2020. The preliminary 2021 General Fund, Special Revenue Fund, Building and Equipment Replacement Fund and Utility Funds budgets will be discussed.

- 6b. APPROVAL – Award Contract to Shoreline Landscaping in the amount of \$12,850.00 for Neptune Street Rain Gardens.

A contract in the amount of \$12,850.00 for the Neptune Street Rain Gardens to Shoreline Landscaping was approved.

- 6c. APPROVAL – Resolution 2020-49 Allocating the Default Municipality Distribution of Funds to Washington County Elections.

Resolution 2020-49 Allocating the Default Municipality Distribution of Funds to Washington County Elections was approved. This allows the City of Mahtomedi to allocate the COVID-19 funds the City would receive for the 2020 Elections to Washington County.

- 6d. APPROVAL — Social Media Policy.

A Social Media Policy and Facebook Public Notice was approved.

- 6e. APPROVAL – Change Order No. 1 – 2020 Street Improvement Project.

Change order No. 1 for the 2020 Street Improvement Project was approved. This change order is for the flashing beacon on Birchwood Road.

- 6f. APPROVAL - Change Orders No. 2 and 3 for Dahlia Street Improvement Project

Changes Orders No. 2 and 3 for the Dahlia Street Improvement Project were approved. The change orders include the revision of the curb taper locations and revisions necessary to accommodate surface water in front yards that could not drain to the street due to existing grades. The change orders were approved.

6. CONSENT AGENDA - Continued

6g. APPROVAL – Construction Pay Voucher No. 2 and Final for 2020 Sanitary Sewer Lining Project for Insituform Technologies USA, Inc. in the amount of \$10,865.96.

Construction Pay Voucher No. 2 and Final in the amount of \$10,865.96 for the 2020 Sanitary Sewer Lining Project for Insituform Technologies USA, Inc. was approved.

6h. APPROVAL – Resolution 2020-50 declaring Aaron’s Playground Community Build Event as an Official Community Event.

Resolution 2020-50 declaring Aaron’s Playground Community Build Event an Official Community Event was approved.

6i. APPROVAL – Construction Pay Voucher No. 3 and Final for 2020 Pond Maintenance Project for Nadeau Companies in the amount of \$5,183.50.

Construction Pay Voucher No. 3 and Final in the amount of \$5,183.50 for the 2020 Pond Maintenance Project for Nadeau Companies was approved.

6j. APPROVAL – HVAC Systems Bipolar Ionization Units.

Staff requested and received permission to hire Yale Mechanical to install Bipolar Ionization Units in our City Buildings. The cost is \$14,455.00 and funds will be available from the CARES act.

7. PUBLIC HEARINGS - None

8. STAFF REPORTS

8a. CONSIDER APPROVAL – Ordinance Amendment Chapter 11, Section 11.1 (D) of the Zoning Code Relating to Zoning Maps and the City of Mahtomedi Official Zoning Map, Rezoning Certain Property for RR – Rural Residential to R1-C – Low Density Residential.

City Administrator Scott Neilson said this item was pulled from the last City Council agenda because it was not in ordinance form. He said this ordinance amendment is a direct result of the city installing public utilities in this area. The current RR – Rural Residential Zoning is only used for those areas that do not offer public utilities.

**8. STAFF REPORTS - Continued**

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve Ordinance 2020-01 an Ordinance Amending Chapter 11, Section 11.1(D) of the Zoning Code relating to Zoning Maps and the City of Mahtomedi Official Zoning Map, Rezoning Certain Property from RR-Rural Residential to R1-C – Low Density Residential. The motion passed by roll call vote. Yea: Brainerd, Ledermann, Marshall, Wolgamot. Nay: None

**8b. CONSIDER APPROVAL – Bill List.**

City Council member Brainerd moved and City Council member Wolgamot seconded the motion to approve the bills as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Wolgamot. Nay: None.

**9. REPORT FROM CITY ADMINISTRATOR**

City Engineer Nick Guilliams gave an update of the current construction projects. He stated paving has occurred on Neptune and Oak Streets in the Phase 4 project. The service lines will be connected in the next couple of weeks. He indicated that the project is moving along very well and they are ahead of schedule. He said Xcel Energy has completed their work within Birchwood Rd so the contractor is back to work. He said they should be ready soon for paving and then the trail work will begin. They are looking at mid-October for a completion date for this project. The final lift of asphalt is being placed tomorrow for the Dahlia project. There are a few items left and this project will be finished. Engineer Guilliams said the Bevins, Bichner, and Talahi Drive project is progressing well. He said sanitary sewer and water lines have been installed. He said Warner Avenue South will be closed for approximately 3 weeks so the work in that road can be completed. They have placed signage indicating the closure and Pine Springs has been notified.

Public Works Director Bob Goebel said the beach is back open and everything is running smoothly. He stated that he has had very few complaints. He said the wood chips are in as is the fiber base at Hallam Park and the rest of the restoration will be completed once the other park amenities are installed. Public Works Director Goebel said the concrete is in for Aaron's Playground and it is seeded. The playground equipment is scheduled to arrive on August 14 and there will be a community build on August 29.

**10. COMMENTS FROM THE CITY COUNCIL**

City Council member Ledermann said there is possibly 3-4 acres of property in the far southwest corner in the lower soccer field area of Southwest Park that could be used for a dog park.

**10. COMMENTS FROM THE CITY COUNCIL – Continued**

Public Works Director Goebel indicated that he would reach out to FedEx again to see if they would be willing to allow a dog park on their property. He said this would be an ideal location because there is already fencing on two sides.

City Council member Ledermann said the Council needs to have more conversations with Washington County to discuss the proposed construction project delay to 2022. He wants to see the downtown area completed by the County first.

City Council member Brainerd said Washington County said the delay is due to funding. He would like the County to tell us how they propose to complete both projects at once.

**11. CLOSED SESSION - None**


**12. ADJOURNMENT**

City Council member Brainerd moved and City Council member Ledermann seconded the motion to adjourn the meeting at 7:35 p.m. The motion was unanimously approved by a roll call vote. Yea: Brainerd, Ledermann, Marshall, Wolgamot. Nay: None.

**ATTESTED:**

**APPROVED:**

  
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JERENE ROGERS,  
CITY CLERK

  
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JUD MARSHALL,  
MAYOR