

**MAHTOMEDI CITY COUNCIL
MINUTES
SEPTEMBER 1, 2020**

Mayor Jud Marshall convened the regular City Council meeting telephonically at 7:00 p.m. with Council members: Richard Brainerd, Jeff Ledermann, Jane Schneeweis, and Steve Wolgamot in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, City Planner Erin Perdu, Public Works Director Bob Goebel, Finance Director Scott Schaefer, Fire Chief Terry Fischer, and City Clerk Jerene Rogers attended.

CONSIDER APPROVAL OF AGENDA

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None

CONSIDER APPROVAL OF THE AUGUST 18, 2020 CITY COUNCIL WORKSHOP MEETING MINUTES AND THE AUGUST 18, 2020 CITY COUNCIL MEETING MINUTES

City Council member Schneeweis asked to amend the regular meeting minutes to remove the sentence that says, "City Council member Schneeweis feels the restrictions at the beach are too lax."

City Council member Schneeweis moved and City Council member Brainerd seconded the motion to approve the August 18, 2020 City Council Workshop meeting minutes as presented and the August 18, 2020 City Council meeting minutes as amended. The motion was unanimously approved by roll call vote: Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None

4. PRESENTATIONS – 25 year Service Award – Bob Goebel

Mayor Jud Marshall congratulated and thanked Public Works Director Bob Goebel for his 25 years of service to the City of Mahtomedi. Bob shared a few highlights of his years of service with the council.

5. DISCUSSION FROM THE AUDIENCE - None

6. CONSENT AGENDA

City Council member Wolgamot moved and City Council member Ledermann seconded the motion to approve the Consent Agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

6a. APPROVAL – Construction Pay Voucher No. 9 (final) for Echo Lake Improvement Project in the amount of \$85,306.55 for T.A. Schifsky & Sons, Inc..

Construction Pay Voucher No. 9 (final) for the Echo Lake Improvement Project in the amount of \$85,306.55 for T.A. Schifsky & Sons, Inc. was approved.

6. CONSENT AGENDA - Continued

6b. APPROVAL – Engineering Service Agreement with Barr Engineering for Phase 3 of the Glenmar Avenue Flow Diversion Project.

An Engineering Service agreement with Barr Engineering for Phase 3 of the Glenmar Avenue Flow Diversion Project was approved. This agreement is for the diversion at Glenmar and Huron Street.

6c. APPROVAL – Encroachment Agreement for 859 Arcwood Road.

An encroachment agreement between the City of Mahtomedi and the property owners at 859 Arcwood Road was approved. The agreement gives the property owners permission to install a fence over the drainage and utility easement that is over the southern portion of the property.

6d. APPROVAL — Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments for Phase 4-West Historic District Improvements.

Resolution 2020-59 Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessments for Phase 4 – West Historic District Improvements was approved. The amount to be specially assessed will be 11.7% of the total amount or \$542,508.34.

6e. APPROVAL — Resolution Calling for and Ratifying an Assessment Hearing with respect to the Phase 4—West Historic District Improvement Project.

Resolution 2020-58 Calling for and Ratifying an Assessment Hearing with respect to the Phase 4-West Historic District Improvement Project was approved. The Assessment Hearing will be held October 5, 2020.

7. PUBLIC HEARINGS - None

8. STAFF REPORTS

8a CONSIDER APPROVAL – Century Avenue Area Study.

City Planner Erin Perdu said the Planning Commission reviewed the Century Avenue Small Area Plan at their meeting last month and with the City Council at a joint work session last November. She said since the November meeting a few revisions have been made to the plan. The revisions to the plan are:

Updated zoning recommendations for revisions to the MU-PUD district which include removal of commercial requirement and keeping the affordable housing requirement.
Inclusion of a sequential implementation plan, which starts with the turnback of Century Avenue to the counties.

8. STAFF REPORTS – Continued

Graphics revisions to confirm the setbacks from Century Avenue due to worst-case scenario County right-of-way needs.

City Planner Perdu said the purpose of the plan is to study the area in more detail and provide guidance of future land uses, infrastructure and economic development activities. The goal of the Small Area Plan is to help set a clear vision for the area that can be used when discussing the area with potential developers, and to spur future investment.

City Planner Perdu said a work plan was presented last week to the Planning Commission regarding the upcoming zoning work that was discussed at the recent joint City Council/Planning Commission meeting. She indicated that the work is organized into two phases. The first phase will be focused on updates mandated by the Comprehensive Plan and the second phase will be focused on other items related to City Council priorities. She indicated that several work sessions with the Planning Commission will need to take place to complete this task. She said the plan is ready for adoption by the City Council.

City Council member Brainerd moved and City Council member Ledermann seconded the motion to adopt the Century Avenue Small Area Plan as presented. The motion was unanimously approved by roll call vote: Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

8b. CONSIDER APPROVAL – Bill List.

City Council member Wolgamot moved and City Council member Ledermann seconded the motion to approve the bills as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Ledermann, Marshall, Schneeweis, Wolgamot. Nay: None.

9. REPORT FROM CITY ADMINISTRATOR

City Administrator Scott Neilson suggested the Council have a work session before the next Council meeting on September 15, 2020 to discuss the safer biking and walking routes suggestions that were brought forward by residents at the last Council meeting.

City Engineer John Sachi suggested the group come before the Council with a top ten list of items they feel the City should work on.

City Administrator Neilson said the Council will get a report regarding the CARES Act funds that have been designated for use at the next meeting.

City Engineer Sachi gave an update of the current construction projects. For Phase 4 the curb is in and they will be backfilling behind the curbing tomorrow. He said the rest of the streets should be paved by the end of the week. The driveways and walls should be completed as well.

9. REPORT FROM CITY ADMINISTRATOR - Continued

Restoration and the re-installation of mailboxes will happen next week.

City Engineer Sachi said the curb and pavement are down for the Birchwood Road project. He said the trail will be paved soon, as will the driveways. He expects this project to be mostly completed by September 30.

City Engineer Sachi said the Bevins, Bichner, and Talahi Drive project is moving along, with Bevins being a bit of a challenge. He said the de-watering pumps may be turned off next week. He said the watermain and services should be completed in Bevins next week. He expects this project to be mostly complete by the end of September.

Public Works Director Bob Goebel said the Hallam Park project is almost finished. He explained that the basketball court will be striped this week and there is some re-seeding that needs to be completed. He said the community build for Aaron's Playground went really well. The wood chips will be installed this week as will the irrigation system.

Public Works Director Goebel said the cost of the electric vehicle charging station at Veteran's Park has come in much higher than anticipated. He indicated that they will try to find funds to cover it.

10. COMMENTS FROM THE CITY COUNCIL

City Council member Schneeweis said somebody she knows is continuing to work on the Farmer's Market. She also asked about the next step for the deer situation.

City Administrator Neilson said he is planning to get public input regarding the deer situation when the community survey is completed after the first of the year. He said we need a deer count and a plan in place before we can move forward with this.

11. CLOSED SESSION - None

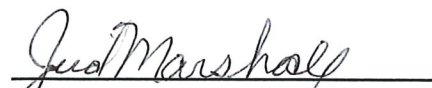
12. ADJOURNMENT

City Council member Schneeweis moved and City Council member Wolgamot seconded the motion to adjourn the meeting at 8:25 p.m. The motion was unanimously approved by a roll call vote. Yea: Brainerd, Ledermann, Marshall, Wolgamot, Schneeweis. Nay: None.

ATTESTED:

APPROVED:


JERENE ROGERS,
CITY CLERK


JUD MARSHALL,
MAYOR