

**MAHTOMEDI CITY COUNCIL  
MINUTES  
OCTOBER 4, 2022**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Lilly Melander, and Luke Schlegel in attendance. City Council member Jane Schneeweis was absent with prior notice. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineers John Sachi and Nick Guilliams, Public Works Director Bob Goebel, Fire Chief Terry Fischer, and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Administrator Scott Neilson asked to add Consider Approval of First Amendment to Agreement Relating to Landowner Improvements (Existing Building) on a Portion of Lot, 18, Block 125, Wildwood, in the City of Mahtomedi, Washington County, Minnesota to the Consent Agenda as item 6d.

City Council member Schlegel moved and Mayor Marshall seconded the motion to approve the agenda as amended. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE SEPTEMBER 20, 2022 CITY COUNCIL MEETING MINUTES.**

City Council member Schlegel moved and City Council member Melander seconded the motion to approve the September 20, 2022 City Council meeting minutes. The motion was unanimously approved.

4. **PRESENTATIONS – None**
5. **DISCUSSION FROM THE AUDIENCE - None**
6. **CONSENT AGENDA**

City Council member Schlegel moved and City Council member Melander seconded the motion to approve the consent agenda as amended. The motion was unanimously approved.

**6a. APPROVAL – Firefighter Request for Leave of Absence.**

Firefighter Anthony Pabst asked and received permission to take a second 90 day leave of absence from the Fire Department. The leave will be effective October 1, 2022.

**6b. APPROVAL – Resolution Amending Tax Levy – Cancellation of Debt Levy.**

Resolution 2022-58 a Resolution Approving the Proposed Tax Levy for 2023 and Cancellation of Debt Levy in the amount of \$2,019,866 for Taxes Payable in 2023 was approved. The resolution satisfies the requirements of Washington County.

**6c. APPROVAL – Training House Burn Agreement Between the City of Mahtomedi and Zawadski Homes.**

An agreement for Fire Training Exercises was approved. Fire Department staff will use the property

6. **Consent Agenda – Continued**

located at 313 Old Wildwood Road to further train firefighters by conducting training exercises involving the controlled burning of the building.

6d. **APPROVAL – First Amendment to Agreement Relating to Landowner Improvements (Existing Building) on a Portion of Lot 18, Block 125, Wildwood, in the City of Mahtomedi, Washington County, Minnesota.**

The First Amendment to Agreement Relating to Landowner Improvements (Existing Building) on a portion of Lot 18, Block 125, Wildwood, in the City of Mahtomedi, Washington County, Minnesota was approved. This is an amendment to a previously approved encroachment agreement for 223 Hazel Avenue.

7. **PUBLIC HEARINGS – None**

8. **STAFF REPORTS**

8a. **CONSIDER APPROVAL – Massage Therapist License Application – YanQin Kellesvig**

City Attorney Bridget Nason said YanQin Kellesvig submitted a massage therapist license application to provide massage services as an employee or affiliate of Reborn Massage, which has applied for a massage business license. She said a background investigation revealed no grounds for denial of Ms. Kellesvig's massage license application. She stated because Ms. Kellesvig has not provided proof to the City that she is or will be employed by, or affiliated with, or own a Massage Business by the City of Mahtomedi, the Council is asked to approve a resolution conditionally issuing a massage therapist license to Ms. Kellesvig, contingent upon her providing written proof that she is in compliance with the employment requirement.

City Council member Schlegel moved and City Council member Melander seconded the motion to approve Resolution 2022-60 a Resolution Conditionally Approving a Massage Therapist License Application for YanQin Kellesvig. The motion was unanimously approved.

8b. **CONSIDER APPROVAL – Massage Therapist License Application – Xiangyu Hua Gingerich.**

City Attorney Nason said Xiangyu Hua Gingerich submitted a massage therapist license application to provide massage services at Reborn Massage. She said included with the application was a Certificate of Completion from "Aberdeen College." She stated Inspector Zacharias of the Washington County Sheriff's Office attempted to complete the background investigation and contacted Ms. Gingerich to find out what state Aberdeen College was located in. She said Ms. Gingerich did not provide this information to Inspector Zacharais and as a result, Ms. Gingerich has not provided the required proof to the City of compliance.

Mayor Marshall moved and City Council member Melander seconded the motion to approve Resolution 2022-61 a Resolution Denying Massage Therapist License Application for Xiangyu Hua Gingerich. The motion was unanimously approved.

8. STAFF REPORTS - Continued

8c. CONSIDER APPROVAL – Massage Business License Application and Massage Therapist License – YuPing Wang.

City Attorney Bridget Nason said YuPing Wang submitted a license application for a massage business license for YouHao LLC/Reborn Massage and a license application for an individual massage therapist license. She said a background investigation was conducted and based on the results the council is asked to consider denying both the massage business license for YouHao LLC/Reborn Massage, as well as the individual massage therapist license for YuPing Wang.

City Council member Schlegel moved and City Council member Melander seconded the motion to approve Resolution 2022-62 a Resolution Denying Massage Business License Application for YouHao LLC, dba Reborn Massage and Massage Therapist License Application for YuPing Wang. The motion was unanimously approved.

8d. CONSIDER APPROVAL – Resolution Receiving the Feasibility Report of the Consulting Engineer and Calling for a Public Improvement Hearing Concerning the Juniper Street Reconstruction Project.

City Engineer Nick Guilliams said the location of the project is Juniper Street from East Avenue east to the cul-de-sac. He said the proposed improvements will include: surface improvements, correct subgrade, place new aggregate and sand sub-base, install new concrete curb and gutter, and install new pavement. He said storm sewer installation along the entire length of the project is proposed as well as new drain tile behind the entire length of the curb. He explained sump pump connections and stubs to new drain tile will also be installed. He reminded the Council that 100% of the residents living on Juniper Street petitioned the City for this project. He said the estimated cost of the project is \$406,000 of which \$105,000 will come from special assessments. City Engineer Guilliams explained they hope to open bids and award the project in February 2023 with construction taking place that summer.

City Council member Schlegel moved and Mayor Marshall seconded the motion to approve Resolution 2022-59 a Resolution Receiving the Feasibility Report from the Consulting Engineer and Calling for a Public Improvement Hearing Concerning the Juniper Street Reconstruction Project. The motion was unanimously approved.

8e. CONSIDER APPROVAL – Design for Gateway Signs.

City Administrator Neilson said in the 2022 Budget we set aside funds to replace the gateway sign at County Road 12/Highway 120. He said the design provided is featured on the banners we recently installed on CSAH 12. He said staff would like direction from Council regarding the design of the sign.

City Council member Schlegel said he likes the design that has been presented, he wants to make sure we use the same design on everything.

City Council member Brainerd supports this idea saying it provides consistency. He asked if we have any idea of the cost to change the logo on everything, including the water towers, truck decals, etc.

**8. Staff reports- Continued**

City Council member Melander asked if we should have community involvement deciding a new logo.

City Administrator Neilson stated we could get community input by putting information on Facebook and the website.

City Council member Brainerd said the consensus of the council is to explore the costs associated with changing the logo on everything from the gateway signs to the letterhead, to the truck decals and to see if we will have outside financial support.

**8f. DISCUSSION – City owned Residential Lots.**

City Engineer Sachi said the City owns a piece of property at the corner of Bevins Lane and Warner Avenue South that could potentially be sold. He said the property was recently updated with sewer and water and could potentially be divided into three lots. He said the City acquired this property through tax forfeit and enough time has lapsed that the City can now sell the property. City Engineer Sachi said the City owns another lot on Glenmar Avenue that was acquired through tax forfeit that could also be sold. He said this property has been used and maintained by the neighbor to the south. He said his recommendation would be to offer this lot to the property owners on each side before selling it to someone else.

City Council member Brainerd asked if we have had these properties appraised.

City Engineer Sachi said no, we haven't. He said a vacant lot on Bevins Lane just sold for \$200,000. He stated he would recommend selling the Bevins property as one lot and letting a homebuilder handle the subdivision, etc.

City Council member Schlegel suggested having a conversation with the neighboring property owners regarding the Glenmar Avenue property. He also suggested finding how much the Bevins property is worth to make a better decision for this property. The rest of the Council agreed with these suggestions.

**8g. CONSIDER APPROVAL – Appointment of Advisory Commission Member.**

City Council member Brainerd said the City Council met prior to this meeting to discuss and interview a candidate for a vacancy on the Finance Advisory Commission.

City Council member Schlegel moved and City Council member Melander seconded the motion to appoint Kelly McShane to the Finance Commission with a term ending March 31, 2025.

**8h. CONSIDER APPROVAL – Bill List.**

Mayor Jud Marshall moved and City Council member Melander seconded the motion to approve the bill list as presented. The motion was unanimously approved.

**9. REPORT FROM CITY ADMINISTRATOR**

City Administrator Neilson reminded the Council of the October 25, 2022 work session. The work session is to discuss the St. Jude Traffic Issues. The meeting will begin at 5:30 p.m. He stated Washington County is having a ribbon cutting for the CSAH 12 project completion on Monday, October 10<sup>th</sup>, 2022 at 10:00 a.m. City Council members Schlegel and Schneeweis will attend. City Administrator Neilson asked Public Works Director Goebel to give an update regarding the Warner Avenue South speed issue.

Public Works Director Goebel said they moved the speed trailer to Warner Avenue South and 72<sup>nd</sup> Street last week. He said the trailer has not been in place long enough to gather much data at this point.

City Council member Brainerd indicated he has been in that area twice and has not noticed the speed or traffic volume issues that were discussed at the last council meeting.

**10. COMMENTS FROM THE CITY COUNCIL**

City Council member Brainerd asked for an update regarding the complaint the council received about a property on Glenmar Avenue that is filled with yard refuse.

City Administrator Neilson said our code enforcement is aware of this issue and is on top of it. He said the property owners received a notice and have until October 10<sup>th</sup> to resolve the problem.

**11. CLOSED SESSION - None**


**12. ADJOURNMENT**

Mayor Jud Marshall moved and City Council member Brainerd seconded the motion to adjourn the meeting at 8:50 p.m. The motion was unanimously approved.

**ATTESTED:**

  
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JERENE ROGERS, CITY CLERK

**APPROVED:**

  
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JUD MARSHALL, MAYOR