

**MAHTOMEDI CITY COUNCIL  
MINUTES  
OCTOBER 18, 2022**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Lilly Melander, Jane Schneeweis and Luke Schlegel in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineers John Sachi and Nick Guilliams, Public Works Director Bob Goebel, Fire Chief Terry Fischer, Finance Director Scott Schaefer, and City Clerk Jerene Rogers were also in attendance.

Mayor Marshall turned the meeting over to City Council President Brainerd to conduct the remainder of the meeting.

**CONSIDER APPROVAL OF AGENDA**

City Administrator Scott Neilson added item First Amendment to Metropolitan Council Grant Agreement No. SG-10786 as item 6b. and Third Addendum to Tower Site Lease Agreement as item 6c. to the Consent Agenda.

City Council member Schneeweis moved and Mayor Marshall seconded the motion to approve the agenda as amended. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE OCTOBER 4, 2022 CITY COUNCIL WORK SESSION MEETING MINUTES AND THE OCTOBER 4, 2022 CITY COUNCIL MEETING MINUTES.**

Mayor Marshall moved and City Council member Melander seconded the motion to approve the October 4, 2022 City Council Work Session meeting minutes and the October 4, 2022 City Council meeting minutes. The motion was unanimously approved.

**4. PRESENTATIONS – None**

**5. DISCUSSION FROM THE AUDIENCE**

Gene Altstatt, 67 Wildwood Beach Road asked the City Council for permission to put his sailboat in Veteran's Memorial Park for the holiday season. He said the terms and conditions would be the same as last year.

City Council member Schneeweis said she enjoyed having the boat displayed.

City Council member Brainerd asked Mr. Altstatt to work with staff on the agreement.

City Administrator Scott Neilson asked that the boat be removed much earlier than it was last year.

**6. CONSENT AGENDA**

City Council member Schlegel moved and City Council member Schneeweis seconded the motion to approve the consent agenda as amended. The motion was unanimously approved.

**6a. APPROVAL –Disposition of Surplus Plow Truck.**

**6. CONSENT AGENDA – Continued**

Public Works Director Bob Goebel asked for and received permission for the disposition of a 2004 Sterling single axle plow truck that was recently replaced. The truck will be auctioned on the State of Minnesota auction site.

**6b. APPROVAL- First Amendment to Metropolitan Council Grant Agreement No. SG-10786 – added**

The City of Mahtomedi and the Metropolitan Council entered into a grant agreement which the Met Council agreed to provide State bond grant funds to the City for the Lake Links Project. Grant Agreement SG-10786 will extend the term of the grant to allow for the project completion to June 30, 2023.

**6c. APPROVAL – Third Amendment to Tower Site Lease Agreement - added**

The third amendment to the tower site lease agreement for the Sprint Tower located at 2111 Briarwood Avenue was approved. The agreement will allow one additional cluster of antenna for DISH Network to be located on the tower.

**7. PUBLIC HEARINGS**

**7a. CONSIDER APPROVAL – Resolution Adopting Special Assessments 2022 Street Improvement Project.**

City Engineer Nick Guilliams said at this time the 2022 Street Improvement is mostly complete. He said the project consisted of mill and overlay of Warner Avenue from Stillwater Road to Maple Street. He stated the work also included improvements to the sidewalk/trail along Warner Avenue. He said Maple Street and Locust Street from Mahtomedi Avenue to Warner Avenue had complete reconstruction with concrete curb and gutters added. He said that a concrete sidewalk was added to the south side of Maple Street to improve pedestrian safety in this area. City Engineer Guilliams explained that spot gate valve repairs throughout the project and a storm sewer was installed on Maple Street. He said the total project amount was \$1,055,000 with \$174,182 funding from special assessments. He explained lots adjacent to streets receiving improvements are proposed to be assessed. He said the assessment method is per City Assessment Policy and based on the City's 2022 Fee Schedule. He indicated the assessment per unit for a single-family urban roadway mill and overlay is \$2,443 and the assessment per unit for a complete reconstruction is \$9,443. He said the assessment can be paid in full with no interest accrued by November 17<sup>th</sup> or it can go on the property taxes over a 10 year period with an interest rate of 3.32%. He said there is an assessment deferral available to those that qualify.

City Attorney Bridget Nason explained if there is somebody who chooses to appeal the assessment they must have presented something in writing to the City Clerk before the meeting tonight or must submit a document to the Mayor before the public hearing is closed.

Mayor Marshall opened the public hearing at 7:17 p.m.

**7. PUBLIC HEARINGS – Continued**

City Clerk Jerene Rogers stated the City had not received appeal letters for this project.

Mike Carroll, 255 Warner Avenue North said he has two lots that abut each other totaling 80' of frontage. He asked why he is being required to pay more for his assessment.

City Engineer John Sachi said Mr. Carroll is being assessed per the assessment policy. He said the City assesses per unit, not frontage. He said Mr. Carroll has two individual lots with two separate property identification numbers. He said the lots are small, but both are able to be sold therefore he is assessed per lot/unit.

Justin Scheeler, 895 Warner Avenue North asked for clarification regarding the project. He asked how many bids were received and asked about the assessment amounts.

City Engineer Guilliams told him 4 or 5 bids were received and the assessment amounts are set by the City's fee schedule annually.

City Engineer Sachi said the project costs do not determine the assessment amount, these amounts are set by the City's fee schedule.

Hearing no further commentary, Mayor Marshall closed the public hearing at 7:23 p.m.

City Council member Schlegel moved and Mayor Marshall seconded the motion to approve Resolution No. 2022-63 a Resolution Approving Special Assessments 2022 Street Improvement Project. The motion was unanimously approved.

**7b. CONSIDER APPROVAL – Resolution Adopting Special Assessments CSAH 12 (Wildwood Road) Street Improvement Project.**

City Engineer Sachi said the CSAH 12 Washington County project is near completion. He said pavement rehabilitation, new concrete curb and gutter, storm sewer modifications, trail and sidewalk extensions and improvements, and pedestrian and bicycle safety were all included with this project. He stated the estimated project cost is \$7,025,300 and the City of Mahtomedi had cost participation of \$315,000. Of this, \$175,000 will be in special assessments. City Engineer Sachi said lots adjacent to streets receiving improvements are proposed to be assessed. He said for an urban roadway reclamation and overlay per unit for a single-family is \$5,777 and \$84.95 per front foot for all other properties. He indicated that some properties with frontage on two streets will only be assessed half this amount if the property has been assessed for the other street. City Engineer Sachi explained the assessment can be paid in full with no interest until November 17<sup>th</sup>. He said after this time the assessment will go onto the property taxes for 10 years at 3.32% annual interest. He explained there is an assessment deferral option to those who qualify.

City Attorney Bridget Nason explained if there is somebody who chooses to appeal the assessment they must have presented something in writing to the City Clerk before the meeting tonight or must submit a document to the Mayor before the public hearing is closed.

**7. PUBLIC HEARINGS – Continued**

Mayor Marshall opened the public hearing at 7:31 p.m.

City Clerk Jerene Rogers stated the City had not received appeal letters for this project.

Hearing no public commentary, Mayor Marshall closed the public hearing at 7:32 p.m.

City Council member Schneeweis moved and City Council member Schlegel seconded the motion to approve Resolution No. 2022-64 a Resolution Adopting Special Assessments CSAH 12 (Wildwood Road) Street Improvement Project. The motion was unanimously approved.

**8. STAFF REPORTS**

**8a. CONSIDER APPROVAL – Bill list.**

City Council member Schlegel moved and Mayor Marshall seconded the motion to approve the bill list as presented. The motion was unanimously approved.

**9. REPORT FROM CITY ADMINISTRATOR**

City Administrator Neilson reminded the Council of the October 25, 2022 work session. The work session is to discuss the St. Jude Traffic Issues. The meeting will begin at 5:30 p.m.

Public Works Director Bob Goebel said he was able to gather data from the speed trailer placed by O.H. Anderson School. He said most of the speeding is occurring during drop off and pick up times at the school. He said he is going to make the school district aware of the issue and ask them to send a letter to their parents. He indicated that he would speak with the deputies and ask them to spend more time in that area and he will share the information he has with the homeowner who brought this issue to the city council.

**10. COMMENTS FROM THE CITY COUNCIL**

City Council member Brainerd asked if a small directional sign can be placed at Old Wildwood Road advising pedestrians/bicyclists to use the dedicated trail on Old Wildwood Road.

City Council member Schneeweis thanked everybody who worked on the CSAH 12 project.

City Council member Melander informed the council of a few bear sightings in the area.

Public Works Director Goebel said he has spoken to MN DNR and at this point there is nothing they will do. He asked residents to put their bird feeders and garbage cans away to dissuade the bear. He reminded everybody it's illegal to feed deer and birdfeeders should be 5' off the ground. He said this information will be added to the website and to our Facebook page.

11. CLOSED SESSION - None

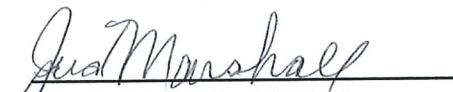
12. ADJOURNMENT

City Council member Schneeweis moved and Mayor Marshall seconded the motion to adjourn the meeting at 7:50 p.m. The motion was unanimously approved.

ATTESTED:

  
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JERENE ROGERS, CITY CLERK

APPROVED:

  
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JUD MARSHALL, MAYOR