

**MAHTOMEDI CITY COUNCIL
MINUTES
NOVEMBER 1, 2022**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Lilly Melander, Jane Schneeweis and Luke Schlegel in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineers John Sachi and Nick Williams, Public Works Director Bob Goebel, Fire Chief Terry Fischer, Finance Director Scott Schaefer, and City Clerk Jerene Rogers were also in attendance.

Mayor Marshall turned the meeting over to City Council President Brainerd to conduct the remainder of the meeting.

CONSIDER APPROVAL OF AGENDA

City Administrator Scott Neilson added Agreement between the City of Mahtomedi and Gene Altstatt Relating to a Holiday Display to be Located in Veterans Memorial Park as item 6e. He also added Local 49 Negotiations to Closed Session.

City Council member Schneeweis moved and City Council member Melander seconded the motion to approve the agenda as amended. The motion was unanimously approved.

CONSIDER APPROVAL OF THE OCTOBER 18, 2022 CITY COUNCIL MEETING MINUTES AND THE OCTOBER 25, 2022 CITY COUNCIL WORK SESSION MEETING MINUTES.

Mayor Marshall moved and City Council member Schlegel seconded the motion to approve the October 18, 2022 City Council meeting minutes and the October 25, 2022 City Council work session meeting minutes. The motion was unanimously approved.

4. **PRESENTATIONS – None**
5. **DISCUSSION FROM THE AUDIENCE**
6. **CONSENT AGENDA**

City Attorney Bridget Nason said Mr. Altstatt asked for flexibility in regards to the removal date of the boat. He asked if the Council would agree to have the boat removed by March 31, 2023.

City council member Brainerd asked Public Works Director Goebel if this would be an issue.

Public Works Director Goebel said he would like the boat removed before any damage occurs to the grass at the park.

The City Council agreed to allow the boat to be removed by March 31, 2023.

City Council member Schneeweis moved and Mayor Marshall seconded the motion to approve the consent agenda as amended. The motion was unanimously approved.

6. CONSENT AGENDA – Continued

6a. APPROVAL – Request from the City of Pine Springs for 2022-2023 Snow Plowing.

The request from Pine Springs to provide snow plowing for the 2022-2023 season was approved. The City of Mahtomedi will plow and de-ice Warner Avenue from O.H. Anderson School south to 62nd Street, and 62nd Street East to Hilton Trail.

6b. APPROVAL- Award Contract to Balanced Build LLC, for City Building Roof Replacements.

Staff requested and received permission to award a contract to Balanced Build, LLC for several city building roof replacements. The low bid is for \$94,150.41, of which the city will be responsible for a \$5,000 deductible.

6c. APPROVAL – Resolution Approving Execution of Stipulation for Entry of Final Order and Decree of Registration and an Order Establishing and Fixing Boundaries and Establishment of Judicial Landmarks.

Resolution No. 2022-66 a Resolution Approving Execution of Stipulation for Entry of Final Order and Decree of Registration and an Order Establishing and Fixing Boundaries and Establishment of Judicial Landmarks was approved. The property owners of 87 Wildwood Beach Road have executed a street and drainage and utility easement which has been recorded against the property and which the Owners have stipulated will be listed on the Certificate of Title to be issued for the property.

6d. APPROVAL – Resolution Setting a Public Hearing on the Proposed Vacation of a Drainage and Utility Easement.

Resolution No. 2022-67 a Resolution Setting a Public Hearing on the Proposed Vacation of a Drainage and Utility Easement at Park Avenue was approved. The public hearing is scheduled for December 6, 2022.

6e. APPROVAL – Agreement Between City of Mahtomedi and Gene Altstatt Relating to a Holiday Display to be Located in Veterans Memorial Park.

The Agreement between the City of Mahtomedi and Gene Altstatt Relating to a Holiday Display to be located in Veterans Memorial Park was approved. Mr. Altstatt must remove the boat no later than March 31, 2023.

7. PUBLIC HEARINGS

7a. CONSIDER APPROVAL – 2023-2027 Capital Improvement Plan and Parks Capital Improvement Plan.

City Administrator Neilson said tonight the council will hold a public hearing to discuss the 2023-2027 Capital Improvement Plan and the 2023-2027 Parks Capital Improvement Plan. He stated the council will not take action regarding the plan tonight.

7. PUBLIC HEARINGS – Continued

City Engineer Sachi said the 2023-2027 Parks Capital Improvement Plan totals \$1,433,000. He indicated the following expenses as part of this plan:

Dahlia Street Trail Extension (2023)	\$40,000.00
Pickleball Court	\$100,000.00
Briarwood Trail Extension	\$420,000.00
K.A. Trail Extension	\$90,000.00
Echo Lake Park Playground (2024)	\$70,000.00
Misc. Improvements (2024)	\$20,000.00
Safe Routes to School (2025)	\$533,000.00
Misc. Improvements (2025)	\$20,000.00
K.A. Park Floating Boardwalk (2026)	\$100,000.00
Misc. Improvements (2026)	\$20,000.00
Misc. Improvements (2027)	\$20,000.00

City Engineer Sachi said the 2023-2027 Capital Improvements Plan totals \$17,775,000. He indicated the following expenses as part of this plan:

2023 - \$700,000

2023 Street Improvement Program (Juniper Street)
Lincolntown Avenue/Briarwood Avenue Drainage Improvements
Storm Water Ponds Maintenance and Drainage Program (Design Only)

2024 - \$4,225,000

2024 Street Improvements (Greenwood, McGregor, Wildwood Bay, Harmony, Kenwood and other street TBD)
Storm Sewer Pond Maintenance & Drainage (ARP)
Water Supply Improvements (American Rescue Plan)
CSAH 12 – Phase 2 (East Avenue to Ideal Avenue)
TH 244 Turnback Planning and Design

2025- \$4,750,000

TH 244 Turnback Design & Reconstruction (2025-2026)

2026- \$7,250,000

TH 244 Construction Turnback Reconstruction (2025-2026)
2026 Street Improvements (TBD)
South Warner/Wedgewood Drive Lift Station Reconstruction

2027- \$850,000

TH 120 (Century Avenue) Turnback Reconstruction (I694 to CSAH 12)
CSAH 29 Hilton Trail Design (County)

7. PUBLIC HEARINGS – Continued

Mayor Marshall opened the public hearing at 7:30 p.m. Hearing no commentary the public hearing was closed at 7:31 p.m.

City Administrator Neilson stated the council will approve the Capital Improvement Plans as part of the final budget approval in December.

7b. CONSIDER APPROVAL – Resolution Ordering Public Improvement Project Juniper Street Reconstruction Project, Authorizing Preparation of Final Plans and Specifications, Authorizing the Advertisement for Bids, and Authorizing Preparation of Preliminary Proposed Assessment Roll for Pending Assessment Reporting Purposes.

City Engineer Nick Guilliams said the location of the project is Juniper Street from East Avenue to the Cul-de-sac. He said the roadway will have a total reconstruction with new concrete curb and gutter and storm sewer improvements. He reminded the City Council that this project was 100% petitioned for by the residents living on Juniper Street. He said the pavement rating on this street is 36.4 and once the rating is under 40 a complete reconstruction is required. City Engineer Guilliams explained there will be new storm sewer and drain tile the entire length of the project. He stated the estimated project cost is \$406,000 of which \$220,000 will be funded by the Street Improvement Fund, \$81,000 will come from the Storm Utility Fund and \$105,000 will be special assessments. He said the Special Assessment hearing will be held in the fall of 2023. The estimated assessment per unit for a single-family will be \$9,979. This amount is considered an estimate because the 2023 Fee Schedule has not been adopted. City Engineer Guilliams said they anticipate this project taking about 6 weeks with work completed during the 2023 summer.

Mayor Marshall opened the public hearing at 7:35 p.m. Hearing no commentary the public hearing was closed at 7:36 p.m.

City Council member Schlegel moved and City Council member Schneeweis seconded the motion to approve Resolution No. 2022-65 a Resolution Ordering a Public Improvement Project Juniper Street Reconstruction Project, Authorizing the Preparation of Final Plans and Specifications, Authorizing the Advertisement for Bids, and Authorizing Preparation of Preliminary Proposed Assessment Roll for Pending Assessment Reporting Purposes. The motion was unanimously approved.

8. STAFF REPORTS

8a. CONSIDER APPROVAL – Appointment of Advisory Commission Member.

City Administrator Neilson said the City Council met prior to this meeting to discuss and interview a candidate for a vacancy on the Environmental Advisory Commission.

City Council member Schneeweis moved and City Council member Melander seconded the motion to appoint Tom Collins to the Environmental Commission with a term ending March 31, 2025.

8. STAFF REPORTS - Continued

8b. CONSIDER APPROVAL – Bill list.

Mayor Marshall moved and City council member Schlegel seconded the motion to approve the bill list as presented. The motion was unanimously approved.

9. REPORT FROM CITY ADMINISTRATOR - None

10. COMMENTS FROM THE CITY COUNCIL - None

11. CLOSED SESSION – Closed Session pursuant to Minnesota Statutes, Section 13D.03, Subd. 1(b) for an attorney-client privileged discussion involving Local 49 Union Negotiations – added.

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to close the regular City Council meeting at 7:39 p.m. pursuant to Minnesota Statutes Section 13D.03, Subd. 1(b) to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant Minnesota Statutes Section 179A.01 to 179A.25, with the Local 49 Union. The motion was unanimously approved.

Mayor Marshall, City Council members Brainerd, Melander, Schlegel, and Schneeweis were in attendance along with City Administrator Neilson, City Attorney Nason, Finance Director Scott Schaefer, and City Clerk Jerene Rogers.

Following the Closed Session, City Council member Schneeweis moved and City Council member Schlegel seconded the motion to reconvene the regular meeting at 7:55 p.m. The motion was unanimously approved.

City Council member Schneeweis moved and City Council member Schlegel seconded the motion to approved a 3 year union contract that includes a one-time 9% market adjustment and 3% cost of living adjustment for 2023, 2024 and 2025, an increase from \$250.00 to \$325.00 per year for steel-toe boots, an increase from \$375.00 to \$450.00 for uniform purchases and a slight change in compensatory time off. The motion was unanimously approved.

Staff was also instructed to contact an outside source to review non-union employees' salaries.

12. ADJOURNMENT

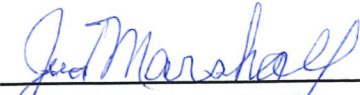
Mayor Marshall moved and City Council member Schneeweis seconded the motion to adjourn the meeting at 7:58 p.m. The motion was unanimously approved.

ATTESTED:



JERENE ROGERS, CITY CLERK

APPROVED:



JUD MARSHALL, MAYOR