

**MAHTOMEDI CITY COUNCIL
MINUTES
NOVEMBER 3, 2021**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Jeff Charlesworth, Jeff Ledermann, and Jane Schneeweis in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, Finance Director Scott Schaefer, Public Works Director Bob Goebel, and City Clerk Jerene Rogers were also in attendance.

CONSIDER APPROVAL OF AGENDA

City Administrator Scott Neilson asked to add a Closed Session to the agenda. The City Council will discuss a Special Assessment Appeal; Phase 4 East-Historical District Improvements: The Ramsey Building LLC, PID numbers: 20.030.21.24.0032; 20.030.21.24.0030; 20.030.21.24.0057.

City Council member Ledermann moved and City Council member Schneeweis seconded the motion to approve the agenda as amended. The motion was unanimously approved.

CONSIDER APPROVAL OF THE OCTOBER 19, 2021 CITY COUNCIL MEETING MINUTES

City Council member Brainerd moved and City Council member Charlesworth seconded the motion to approve the October 19, 2021 City Council meeting minutes as presented. The motion was unanimously approved.

4. PRESENTATIONS – None

5. DISCUSSION FROM THE AUDIENCE

Gene Altstatt, 67 Wildwood Beach Road, asked the council for permission to put a sailboat, with the mast up, decorated with holiday lights at Veterans' Memorial Park for two months this holiday season. He would like to put advertising on the boat for the White Bear Lake Sailing School, but if that would prohibit the council from allowing the request, he will forego that part of his request.

The City Council directed City Attorney Bridget Nason to review this request. She was asked to look at possible city liability and what would be required from Mr. Altstatt regarding insurance.

6. CONSENT AGENDA

City Council member Charlesworth moved and City Council member Brainerd seconded the motion to approve the consent agenda as presented. The motion was unanimously approved.

6a. APPROVAL – Deferred Special Assessment.

Michael Barrett, 181 Kale Street requested and received permission to defer the 2021 Street Improvement Project assessment for the two parcels he owns. The assessment will continue to accrue interest for the length of the deferment. Mr. Barrett will have to apply annually for continuation of the assessment.

6b. APPROVAL – Approve request from the City of Pine Springs for 2021-2022 Snow Plowing.

6. CONSENT AGENDA - Continued

A request from the City of Pine Springs to the City of Mahtomedi to provide snow plowing for the 2021-2022 season was approved. The City of Pine Springs reimburses the City per snow event.

6c. APPROVAL – Schedule Joint Work Session with Environmental Commission to discuss Draft Sustainability Plan for November 16, 2021 at 5:30 p.m.

Staff requested and received permission to schedule a joint work session meeting with the Environmental Commission to discuss the Draft Sustainability Plan. The meeting will be held on November 16, 2021 at 5:30 p.m.

7. PUBLIC HEARINGS – CONSIDER APPROVAL – 2022-2026 Capital Improvement Plan and Parks Capital Improvement Plan.

City Administrator Neilson said tonight the council will hold a public hearing to discuss the 2022-2026 Capital Improvement Plan and the 2022-2026 Parks Capital Improvement Plan. He stated the council will not take action regarding the plan tonight.

City Engineer Sachi said the 2022-2026 Parks Capital Improvement Plan totals \$898,000. He indicated the following expenses as part of this plan:

Dahlia Street Trail Extension (2022)	\$40,000.00
4 Seasons Trail Extension (2022)	\$75,000.00
Misc. Improvements (2022)	\$20,000.00
Misc. Improvements (2023)	\$40,000.00
Echo Lake Park Playground (2024)	\$70,000.00
Misc. Improvements (2024)	\$20,000.00
Safe Routes to School (2025)	\$533,000.00
Misc. Improvements (2025)	\$20,000.00
K.A. Park Floating Boardwalk (2026)	\$100,000.00
Misc. Improvements (2026)	\$20,000.00

City Engineer Sachi said the 2022-2026 Capital Improvements Plan totals \$17,990,500. He indicated the following expenses as part of this plan:

2022 - \$1,965,000

2022 Street Improvement Program (Warner, Maple, Locust)
Lincolntown Avenue Drainage Improvements
Greenwood Avenue Ditch Improvements
CSAH 12 from Century Avenue to Veterans' Park (TH244 Turnback)
Sanitary Sewer Maintenance Program

7. PUBLIC HEARINGS – Continued

2023 - \$50,000

Storm Sewer Pond Maintenance & Drainage

2024 - \$4,004,000

2024 Street Improvements (to be determined by Staff and Pavement Management)

Storm Sewer and Pond Maintenance Program

Water Tower Painting

CSAH 12 – Phase 2 (East Avenue to Ideal Avenue)

TH 244 Planning and Design

2025- \$3,985,750

TH 244 Construction

2026- \$7,985,750

TH 244 Construction

120 Century Avenue

2026 Street Improvements (to be determined by Staff and Pavement Management)

South Warner/Wedgewood Drive Lift Station Reconstruction

Mayor Jud Marshall opened the public hearing at 7:27 p.m. Hearing no commentary the public hearing was closed at 7:28 p.m.

City Administrator Neilson stated the council will approve the Capital Improvement Plans as part of the final budget approvals in December.

8. STAFF REPORTS

8a. DISCUSSION – Massage Therapy Business Licensing.

City Attorney Nason said the City currently licenses a small number of businesses, including refuse haulers, tree trimmers, etc. She stated the City does not license massage therapists or massage businesses. She said the State of Minnesota does not require licenses for massage businesses or massage therapists, this allows cities to adopt licensing ordinances as they see fit. She explained that legislation has been introduced, but has not gained traction to establish a state wide licensing protocol. She explained that larger cities have ordinances regulating this type of business and most of those ordinances are quite lengthy.

City Council member Brainerd asked who handles the licensing, inspections and investigations.

City Attorney Nason said the building inspectors would handle the inspections, Washington County Sheriff's Office would conduct the investigations and staff would possibly have to handle the licensing. She said these ordinances are usually adopted due to complaints.

8. STAFF REPORTS – Continued

The Council directed City Attorney Nason to prepare a draft ordinance for review at a future council meeting and also to see what the cost of adopting an ordinance governing massage therapists and massage businesses would be to the city.

8b. CONSIDER APPROVAL-Bill List.

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the bills as presented. The motion was unanimously approved.

9. REPORT FROM CITY ADMINISTRATOR

City Administrator Neilson reminded the City Council of the Special City Council meeting on Monday, November 8th at 5:00 p.m. to canvass election results.

Public Works Director Goebel said the second deer hunt will be held November 5 – November 7 in Katherine Abbott Park, the City owned property in the Wedgewood neighborhood and the Dwinell Nature area. He said the organics drop off site is nearly complete as is the electric vehicle charging station. He said we have received some complaints regarding the brush and trees that were removed for the Edith Pond pumping station. He said the majority of the brush was buckthorn, however two large trees were removed as part of the project.

City Council member Ledermann said he visited this area and most of the brush that was removed was in the city's right of way. He didn't have any issues with the brush and tree removal in this location. He stated the residents in that area can add screening if they so choose. He stated the vegetation in this area will fill in quickly.

10. COMMENTS FROM THE CITY COUNCIL - None

11. CLOSED SESSION – Special Assessment Appeal; Phase 4 East-Historical District Improvements: The Ramsey Building, LLC, PID numbers: 20.030.21.24.0032; 20.030.21.24.0030; 20.030.21.24.0057.

Mayor Marshall moved and City Council member Ledermann seconded the motion to adjourn the regular City Council meeting at 8:00 p.m. and go into a Closed Session, Pursuant to Minnesota Statutes, Section 13D.05, Subd. 3(b) for an attorney-client privileged discussion with the attorney representing the City relating to the pending litigation matter of Special Assessment Appeal; Phase 4 – East Historical District Improvements: The Ramsey Building, LLC, PID numbers: 20.030.21.24.0032; 20.030.21.24.0030; and 20.030.21.24.0057. The motion was unanimously approved.

Mayor Marshall, City Council members Brainerd, Charlesworth, Ledermann and Schneeweis were in attendance along with City Administrator Neilson, City Attorney Nason, Public Works Director Goebel and City Clerk Jerene Rogers.

11. CLOSED SESSION – Continued

Following the Closed Session, City Council member Brainerd moved and City Council member Ledermann seconded the motion to reconvene the regular meeting at 8:24 p.m. The motion was unanimously approved.

12. ADJOURNMENT

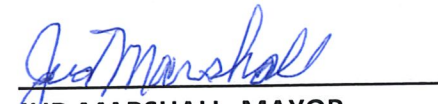
City Council member Brainerd moved and City Council member Schneeweis seconded the motion to adjourn the meeting at 8:25 p.m. The motion was unanimously approved.

ATTESTED:

APPROVED:



JERENE ROGERS, CITY CLERK



JUD MARSHALL, MAYOR